

TAFCE, Central Region Leadership Retreat Instructor Form 2023 Marketable Skills and Learning Session Classes

Learning Session Class _____ Marketable Skills/Craft Class _____ Wed. Walk-In _____

Instructor Name _____ Phone (____) _____

Street Address _____

City _____ State _____ Zip _____ County _____

Email **REQUIRED:** (May use agent's) _____

Check one: Agent _____ FCE Member _____ Non-FCE Member _____

Craft Class to be taught _____ Cost: _____

Learning Session to be taught _____ FCL Class **Yes or No**

Alternate or co-teacher (**RECOMMENDED**): _____

Time needed to complete craft or session: Circle One **15-minute** 1 hr, 2 hr, 3 hr, 4 hr

Number of persons per class _____ Number of classes I will teach _____

Please check if class is for **BEGINNERS** **ADVANCED** **EITHER**

Can participants drop in to begin their project at any time during class? **Yes or No**

List all supplies the participant will need to bring to class (scissors, needles, pins, etc.)

Will you have "Take Home Kits" furnishing all supplies? **Yes No** Cost of Kit? _____

Check the day(s) and approximate time(s) you will teach your class(es):

Tues., May 23 morning _____ afternoon _____ Night Owl _____

Wed., May 24 morning _____ afternoon _____ Night Owl _____

Please circle any of the following that you need for your craft or learning session:

tables – how many? chairs? electricity? water
 faucet? other requirements?

A digital photo of the completed craft or educational session and a short class description in word format is required via email. Please return this form no later than **February 15 to Carolyn Binkley email- cbinkley0@gmail.com**