

# TAFCE, CENTRAL REGION

2023 Program Planner

for County Council Officers



## TAFCE and Central Region Board Dates at a Glance Twelve Month Calendar 2023 Programs and Forms

This planner is designed to be used by county council presidents,  
other county council officers, and local FCE club presidents.

Most due dates and deadlines are regional.

Set your own county deadlines accordingly.

**What is FCE?** The Tennessee Association for Family and Community Education (TAFCE) is an organization of volunteers who work together to build strong families and communities. Local FCE clubs throughout the state of Tennessee are divided into three regions: Western, Central, and Eastern. Educational materials are created and utilized to strengthen knowledge and expertise. Resources are provided to develop leadership skills, enabling people to make a difference. Ultimately, FCE strives to make our homes and communities a better place in which to live!

**TAFCE Mission:** To strengthen the home and community by improving the quality of life of individuals and families through continuing education, leadership development, and community service.

**TAFCE Logos:** Please note the new official TAFCE logos to the right. The State is in the process of copyrighting the logo and developing a permission form which must be completed and approved before using the logo in any form. The logo is to appear as shown here, not to be distorted, changed in color (blue or black only) or changed in any way. The logo on the right, with the words, is designed to be used on letterhead and social media. The logo on the far right, without the words, is designed to be used on clothing or when smaller letters would not be easily distinguished.



**TAFCE Central Region Webpage:** <https://tafcecr.wixsite.com/2020crfce>

**TAFCE Webpage:** <https://www.tafce.org> or <https://tafce.tennessee.edu>

**Facebook Groups:** TAFCE, Central Region

Tennessee Association for Family and Community Education

National Association for Family & Community Education

### **High-lighted State Project for 2023 – Focus on Membership- Enhancing, Recruiting and Retaining**

Each year, an emphasis is chosen for a state project or issue to be highlighted at the state level, filtering down to the region, county, and local level. This emphasis includes programs to educate the FCE members, and to promote the sharing of knowledge gained within their community. FCE members are encouraged to become involved with organizations in their communities that focus on that issue, through various forms of community service.



The FCE Logo is the acronym for "Family and Community Education". The logo includes the FCE as well as the words. The logo should not be used within state outlines. The name of the state may be used in the place of national as specified in the letterhead provided to each state by the national organization. The logo, emblem and seal are registered or copyrighted trademarks of the National Association for Family and Community Education. A written license agreement must be obtained before using. Contact National FCE Headquarters for the license agreement and/or the TAFCE President.

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2023 TAFCE, Central Region Year at a Glance

- |          |  |
|----------|--|
| January  | <ul style="list-style-type: none"> <li>1 Reminder: Leadership Retreat instructor form due Feb. 15 to Region Education chair- Carolyn Binkley</li> <li>6-7 Central Region Executive Board Meeting 24 HR Weekend Retreat, 12:00 noon, Baggenstoss Farms, 518 Brawley Rd, Tracy City, TN</li> <li>20 Central Region Information Day, registration 9 to 9:45 a.m., main building auditorium, Lane Agri-Park, Murfreesboro</li> <li>27 SNOW DATE, Central Region Information Day, Lane Agri-Park, Murfreesboro</li> </ul>   |
| February | <ul style="list-style-type: none"> <li>1 Heart of FCE nominee due to region <b>President</b> – Peggy Richmond</li> <li>15 Leadership Retreat instructor form due to region <b>Education Chair</b> –Carolyn Binkley</li> <li>22 Central Region Executive Board Meeting, 9:30 a.m., Lane Agri-Park, Murfreesboro Classroom Community Center</li> </ul>   |
| March    | <ul style="list-style-type: none"> <li>1 County Character Counts “Caring” winners due to <b>TAFCE president</b> – Gloria Fisher</li> <li>1 FCL application to region <b>VP for Public Policy</b> – Pam Sites</li> <li>1 Spirit of FCL nominee due to <b>TAFCE president</b> – Gloria Fisher</li> <li>1 TAFCE State Project Award Form due to TAFCEZX <b>VP for Programs</b> –Debbie Johnson</li> <li>State Project Report from county due to TAFCE <b>VP for Programs</b>-Debbie Johnson</li> <li>2 Celebrate National Read Across America Day</li> <li>15 TAFCE scholarship application due to TAFCE <b>VP for Programs</b>-Debbie Johnson</li> </ul> |
| April    | <ul style="list-style-type: none"> <li>15 Leadership Retreat class registration due to reg. <b>Education Chair</b> – Carolyn Binkley</li> <li>15 Leadership Retreat registration due to region <b>Treasurer</b> – Patty Priest</li> <li>15 Open Category Brochure Contest-Project brochure due to NAFCE</li> <li>18-19 FCL Training, Comfort Suites, Lebanon, start time to be advised.</li> <li>26 Central Region Executive Board Meeting, 9:30 a.m.-Location TBA</li> </ul>  |
| May      | <ul style="list-style-type: none"> <li>1-31 Imagination Library Month</li> <li>15 State Project, International Day of the Family</li> <li>22 Early arrival (extra night) at Central Region Leadership Retreat at UT Southern, Pulaski</li> <li>23-25 Central Region Leadership Retreat at UT Southern, Pulaski</li> </ul>  |
| June     | <ul style="list-style-type: none"> <li>1 Creative writing due to region <b>VP for Programs</b> – Louise Armstrong</li> <li>1 CVU’s due to region <b>VP for Public Policy</b> – Pam Sites</li> <li>15 Best of the Best due to region <b>VP for Public Policy</b>-Pam Sites</li> <li>15 Kate Bagnall scholarship application due to region <b>VP for Programs</b> – Louise Armstrong</li> <li>15 Region officer nomination form due to region <b>VP for Programs</b> – Louise Armstrong</li> <li>28 Central Region Executive Board Meeting, 9:30 am, Lane Agri-Park, Murfreesboro Classroom-Community Center</li> </ul>                                  |
| July     | <ul style="list-style-type: none"> <li>1 New 50-year member application due to TAFCE <b>VP for Programs</b> – Debbie Johnson</li> <li>7 Annual Meeting packet emailed or mailed to Voting Delegates by Region <b>Secretary</b>- Wendy Drumm</li> <li>7 FCL Application due to <b>VP for Public Policy</b> – Pam Sites</li> </ul>   |

- August
- 1 State officer nomination due directly to TAFCE **VP for Programs**-Debbie Johnson
  - 1 Craft Booth reservation form for Central Region Annual Meeting due to region **Treasurer**-Patty Priest
  - 3-6 NAFCE Conference – Erlanger, Kentucky
  - 15 Credential form and registration for Central Region Annual Meeting due to region **Treasurer**-Patty Priest
  - 15 Cultural Arts winners due to region **Education Chair**- Myra Fisher
  - 15 Fashion Revue winners due to region **Education Chair**- Barbara Brackett
  - 15 Instructions for Membership Dues and Membership Lists reporting sent to Council Treasurers by Region **Treasurer**-Patty Priest
  - 29-30 FCL Training at Comfort Suites, Lebanon, start time to be advised
- September
- 1 Begin Character Counts in your county, CITIZENSHIP
  - 13 Central Region Executive Board Meeting and Annual Meeting set-up 11am at UT Space Institute, Arnold Air Force Base, Tullahoma
  - 14 **Follow the yellow brick road to Central Region Annual Meeting, 10am, UT Space Institute, Arnold Air Force Base, Tullahoma**
- October
- 1 2024 Central Region, TAFCE, & NAFCE membership dues and County membership list due to region **Treasurer** – Patty\_Priest
  - 1 2024 County Council officer list due to region **Secretary** – Wendy Drumm Credential form for TAFCE Conference voting delegate due to TAFCE **Treasurer** – Pat Woods
  - 1 Credential form for TAFCE Conference voting delegate due to TAFCE Treasurer – Pat Woods
  - 1 TAFCE Conference registration due to TAFCE **Treasurer**- Pat Woods
  - 8-14 National FCE Week
  - 25 Central Region Executive Board Meeting, 9:30 a.m., Agri-Park Murfreesboro, Classroom-Community Center
- November
- 9-15 National Family Week
  - 12-15 TAFCE Conference, Marriott MeadowView Conference Center, Eastern Region, Kingsport
  - 23 Thanksgiving
- December
- 7 Hanukkah begins at sundown
  - 25 Christmas



# 2023 TAFCE State Officers

## President

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## 2023 TAFCE CENTRAL REGION BOARD

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# January 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 Reminder: Leadership Retreat instructor form due Feb 15 <sup>th</sup> to Region Education Chair Carolyn Binkley	2	3	4	5	6 Central Region Executive Board Meeting Weekend Retreat	7 Central Region Executive Board Meeting Weekend Retreat
8	9	10	11	12	13	14
15	16	17	18	19	20 Region Information Day	21
22	23	24	25	26	27 Snow Day Information Day	28
29	30	31				



- 6-7- Central Region Executive Board Meeting 24 Hour Retreat, 12:00 Noon to 12 Noon, Baggenstoss Farms, 518 Brawley Rd, Tracy City, TN
- 20- Central Region Information Day, registration 9 to 9:45am, main building Lane Agri-Park, Murfreesboro
- 27- CR Information Day- Snow Day



# February 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 Heart of FCE due	2	3	4
5	6	7	8	9	10	11
12	13	14 Happy Valentine's Day	15 Retreat Instructor Form due	16	17	18
19	20	21	22 Central Region Executive Board Meeting	23	24	25
26	27	28				



- 1– Heart of FCE nominee p. 71 due to region president –Peggy Richmond
- 15 – Leadership Retreat instructor form due to region education chairperson -Carolyn\_Binkley
- 22 - Central Reg. Executive Board mtg. 9:30 a.m., Lane Agri-Park, Murfreesboro Classroom Community Center

# March 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 Character Counts/FCL App/Spirit of FCL/TAFCE Project Award form	2 Read Across America	3	4
5	6	7	8	9	10	11
12	13	14	15 TAFCE Scholarship Application due	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	



Connect with someone who has done what you aspire to do.

- 1 - FCL Application, p. 58, due to region vp for public policy – Pam Sites
- 1 - TAFCE State Project Award Form, p. 94, due to state vp for programs - Pam Sites
- 1 - County Character Counts "Caring" winners due to TAFCE president – Peggy Richmond
- 1 - Spirit of FCL, p. 90, nominee due to TAFCE president - Gloria Fisher
- 2 - Read Across America
- 15 - TAFCE Scholarship application p. 93 due to TAFCE vp for programs

# April 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15 Retreat Reg/ Retreat class reg/Project Brochures due
16	17	18 FCL Training in Lebanon	19 FCL Training In Lebanon	20	21	22
23 30	24	25	26 Central Region Executive Board Meeting	27	28	29



- 15 – Leadership Retreat class registration p. 76 due to reg. education chairperson – Carolyn\_Binkley
- 15 – Leadership Retreat registration p. 81-84, due to region treasurer - Patty\_Priest
- 15 – Brochure contest p. 26-27 due to NAFCE
- 18-19 – FCL Training, Comfort Suites, Lebanon, start time TBA
- 26 – Central Region Executive Board meeting, 9:30 a.m., Location TBA

# May 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 Imagination	2 Library	3 Month	4	5	6
7	8	9	10	11	12	13
14	15 Day of the Family	16	17	18	19	20
21	22 Extra night at retreat	23 Leadership Retreat	24 Leadership Retreat	25 Leadership Retreat	26	27
28	29	30	31			



- 1-31 - Imagination Library Month
- 15 - State project, "Day of the Family"
- 22 - Extra night at Central Region Leadership Retreat at UT Southern, Pulaski
- 23-25 - Central Region Leadership Retreat at UT Southern, Pulaski

# June 2023

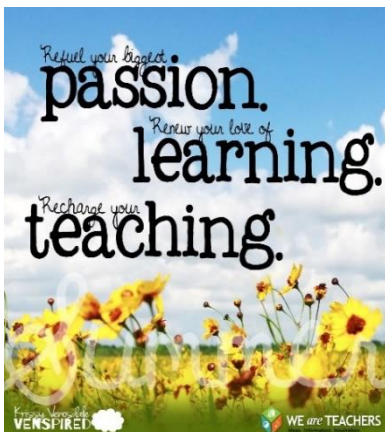
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 Creative Writing and CVU's due	2	3
4	5	6	7	8	9	10
11	12	13	14	15 Best of the Best/ Kate Bagnall Scholarship/ Region Officer Nominations due	16	17
18	19	20	21	22	23	24
25	26	27	28 Central Region Executive Board Mtg.	29	30	



- 1 - CVU's, p. 31, due to region vp for public policy – Pam Sites
- 1 - Creative Writing, p. 42, due to region vp for programs - Louise\_Armstrong
- 15 - Best of the Best , p. 25, due to region vp for public policy – Pam Sites
- 15 - Kate Bagnall Scholarship application p. 73-75 due to region vp for programs - Louise\_Armstrong
- 15 - Region officer nomination form, p. 88 due to region vp for program - Louise\_Armstrong
- 28 - Central Region Executive Board meeting, 9:30 a.m., Lane Agri-Park, Murfreesboro- Classroom Community Center

# July 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1 New 50 Year Member App due
2	3	4	5	6	7 Annual mtg packet mailed/FCL App due	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					



- 1- New 50-year member application, p. 70, due directly to VP for Programs – Debbie Johnson
- 7-Annual Meeting packet emailed or mailed to Voting Delegates by region Secretary-Wendy Drumm
- 7-FCL application due to region VP for Public Policy-Pam Sites

# August 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 TAFCE Officer Nominations due/Craft Booth Reservation form due	2	3  NAFCE Conference	4  NAFCE Conference	5  NAFCE Conference
6  NAFCE Conference	7	8	9	10	11	12
13	14	15 Credential forms/ Registration/ Cultural Arts/ Fashion Revue due	16	17	18	19
20	21	22	23	24	25	26
27	28	29 FCL Training	30 FCL Training	31		



- 1 – State officer nomination p. 89 due directly to TAFCE VP FOR PROGRAMS– Debbie Johnson
- 3-6- NAFCE Conference, Erlanger, Kentucky
- 15- Credential form and registration p. 21 & 23 for Central Region Annual Meeting due to region treasurer – Patty Priest
- 15- Cultural Arts winners p. 47-53 due to region CA education chair - Myra Fisher
- 15-Fashion Revue winners p. 66-68 due to region FR education chair – Barbara Brackett
- 29-30-FCL training at Comfort Suites, Lebanon, start time TBA

# September 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 Begin Character Counts "Citizenship"	2
3	4 Labor Day	5	6	7	8	9
10	11	12	13 Central Region Executive Board Meeting	14 Central Region Annual Meeting	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30



- 1-- Begin Character Counts "Citizenship", p. 32-40
- 13-- Central Region Executive Board Meeting, 11am at UT Space Institute, Arnold Air Force Base, Tullahoma
- 14- Central Region Annual Meeting, 10am at UT Space Institute, Arnold Air Force Base. Tullahoma



# October 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 Dues/Co. Council Officers/ TAFCE Conf. Reg. & Credential Forms due	2	3	4	5	6	7
8 National FCE week	9 National FCE week	10 National FCE week	11 National FCE week	12 National FCE week	13 National FCE week	14 National FCE week
15	16	17	18	19	20	21
22	23	24	25 CR Exec. Board Meeting	26	27	28
29	30	31				



- 1 – 2024 Central Region, TAFCE, & NAFCE membership dues p.56 and county membership list due to region treasurer – Patty Priest
- 1 – 2024 County Council officer list p. 41 due to region secretary – Wendy Drumm
- 1 – Credential form for TAFCE Conference voting delegate p. 43 due to TAFCE treasurer – Pat Woods
- 1 – TAFCE Conference registration due to TAFCE Treasurer - Pat Woods
- 8-14 – National FCE Week
- 25 – Central Region Executive Board meeting, 9:30 a.m., Ag-Park, Murfreesboro Classroom Community Center

# November 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9 National Family Week	10 National Family Week	11 National Family Week
12 TAFCE Conference / National Family Week	13 TAFCE Conference / National Family Week	14 TAFCE Conference / National Family Week	15 TAFCE Conference / National Family Week	16	17	18
21	22	21	22	23 Thanksgiving Day	24	25
26	27	28	29	30		



9-15 –National Family Week  
 12-15- TAFCE Conference, Marriott MeadowView Conference Center,  
 Eastern Region, Kingsport  
 23- Thanksgiving

# December 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7 Hanukkah Begins	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25 Christmas	26	27	28	29	30
31						

 *Happy  
Holidays*  




TAFCE, Central Region  
Request for Individual, Club,  
or County Booth  
Central Region Annual Meeting  
September 14, 2023  
UT Space Institute  
Arnold Air Force Base, Tullahoma

Name of contact person: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

County: \_\_\_\_\_

First Booth Request:

Description of Booth: \_\_\_\_\_

Second Booth Request:

Description of Booth: \_\_\_\_\_

**COST: \$10.00 PER BOOTH**, non-refundable fee must be submitted with this form due **July 1**. The capacity for booth space at the space center may be limited to 15 spaces. The individual or county booth will be limited to one booth space per county, unless there are available spaces remaining after the July 1 deadline. A second booth will be considered per the application form submitted. Requests will be accepted in order of the date received. Please furnish your own table (s). One space will be approximately 10' X 10'. Should we not be able to honor your second booth request, you will be notified in advance and receive the refund from the treasurer at the Annual Meeting. Send registration to region treasurer, Patty Priest.

If your individual FCE registration for the Annual Meeting is not received by August 15, the booth space will be forfeited. Please notify your county treasurer that you have submitted a booth space request form as all vendors must be registered for the Annual Meeting.

Please submit form and fee to Central Region treasurer by the deadline of **July 1, 2023**, to Patty Priest.

Tennessee Association for Family and Community Education  
Central Region Credential Form

Name \_\_\_\_\_

Address \_\_\_\_\_

E-mail Address \_\_\_\_\_

Phone Number \_\_\_\_\_ County \_\_\_\_\_

Person listed above is: (please check the appropriate box)

County Council President

Approved Alternate Voting Delegate

The person listed above is the official voting delegate for:

\_\_\_\_\_ County for the TAFCE, Central Region

Central Region Executive Board Member

ANNUAL MEETING ON: SEPTEMBER 14, 2023

Signed: \_\_\_\_\_  
(County Council President or other officer)

Date: \_\_\_\_\_

Send Credential Form to the Central Region treasurer by **August 15, 2023.**

Central Region Treasurer – Patty Priest

TAFCE, Central Region  
Annual Meeting Information Sheet

**Date: Thursday, September 14, 2023**

7:30 a.m. Doors open booth space set-up  
8:00 a.m. to 9:30 a.m. Cultural Arts/Fashion Revue check-in  
8:30 a.m. to 9:30 a.m. Registration check-in  
9:45 a.m. Voting delegates are to be seated  
10:00 a.m. Meeting begins.  
COME EARLY TO SHOP!

**Location: UT Space Institute**  
411 B H Goethert Pkwy  
Tullahoma, TN 37388

**Reservation:** Deadline for reservation is **August 15, 2023**. Reservation is \$20 and includes lunch, speaker or entertainment, prize money, judge's gifts, and miscellaneous expenses. Please submit your reservation to your club or county treasurer. **County treasurer to send the registration form, credential form, and fees to region treasurer, Patty Priest.**

**Business Meeting:**

- Officer nomination forms are due by **June 15, 2023**, to VP for programs, Louise Armstrong. New Central Region officers to be elected are Treasurer, VP for Programs, and President-Elect
- Voting delegate credential form is due **August 15, 2023**, to region treasurer, Patty Priest.
- If you want to be on the Annual Meeting agenda, please contact TAFCE, Central Region President, Peggy Richmond @prichmond09@aol.com

**Booth Sales:** If you or your county wish to sell items at the Annual Meeting, there is a \$10.00 non-refundable rental fee and a form to complete.(p.20) The capacity for booth space at the space center may be limited to 15 spaces. The individual or county booth will be limited to one booth space per county, unless there are available booth spaces remaining after the July 1 deadline. A second booth will be considered per the application form submitted. Requests will be accepted in order of the date received. Please furnish your own table (s). One space will be approximately 10' X 10'. Send registration to region treasurer, Patty Priest. (p.20)

(Revised December 2022)

TAFCE, Central Region Annual Meeting  
Thursday, September 14, 2023  
UT Space Institute  
411 B H Goethert Pkwy, Tullahoma, TN 37388

Registration Deadline: August 15, 2023  
Cost per Person: \$20 includes lunch, non-refundable

County \_\_\_\_\_

List of members attending (Please indicate with an asterisk\* booth space rental.)

- |  |                 |
|--|-----------------|
| 1. _____   | Voting Delegate |
| President or designated delegate (Attach Credential form to this form) |                 |
| 6. _____   |                 |
| 2. _____   | 7. _____        |
| 3. _____   | 8. _____        |
| 4. _____   | 9. _____        |
| 5. _____   | 10. _____       |

If more than 10, please use the back of this form to list attendees.

County Agent name: \_\_\_\_\_ Attending? Yes/No

**(Agent, please pay event fee to include lunch. You may obtain a receipt from the region treasurer.)**

Please indicate names of members who require a gluten-free, vegetarian meal, or have other dietary restrictions, and their specific dietary needs.)

Name \_\_\_\_\_ Specify gluten-free, vegetarian, or other dietary restrictions

Name \_\_\_\_\_ Specify gluten-free, vegetarian, or other dietary restrictions

Total # attending \_\_\_\_\_ @ \$ 20 per person = \$ \_\_\_\_\_

Make Check payable to TAFCE Central Region.

Note: County Treasurer, complete form and send it with the Voting Delegate credential Form and one check for total registration by **August 15, 2023**, to the Central Region Treasurer, Patty Priest.

(Revised December 2022)

# “BEST OF THE BEST”

This award recognizes and honors outstanding members of TAFCE who have given over and beyond the normal in the performance of duties as a volunteer, through unselfish acts for the betterment of their community.

## GUIDELINES FOR NOMINATION

1. Nominee must be an active member of TAFCE.
2. Three (3) letters of recommendation and three (3) forms of documentation must accompany each nomination form. Letters of recommendation may be submitted by members or non-members of FCE.
3. The three (3) letters of recommendation highlighting the accomplishments of the nominee should include:
  - a. A stated reason for nominating the individual.
  - b. Examples of how the member (nominee) has actively promoted and/or marketed FCE
  - c. Accomplishments and participation in FCE ( local, region, state) in the last 10 years.
  - d. Recognition and awards in FCE or other organizations.
  - e. Membership or participation in community related activities.
4. Documentation is limited to three (3) 8 ½ x 11 pages (front side of page only). Support documentation can be newspaper articles, pictures or other relevant information. Do not submit original articles or photos. Entries can be digital photographs or copies of articles, photographs or other information. (Committee will not be responsible for the return of original articles or photographs.)

**A total of six (6) pages for both letters of recommendation and documentation.**

5. Must be submitted in a plain three (3) ring portfolio.

### **COUNTY GUIDELINES**

Each county may submit one nominee. If a nominee is not selected at the regional level as a “Region Winner,” that individual may be nominated again by their respective county in another year.

The county Vice President for Public Policy or County Council President should submit the nominee to the Region Vice President for Public Policy or designated Education Chair by region’s deadline.

### **REGION GUIDELINES**

The Region Vice President for Public Policy or Education Chair should have an independent panel of judges to select a region nominee. The nominee information will be forwarded to the TAFCE Vice President for Public Policy no later than August 1 of each year.



(Best of the Best Guidelines continued)

There will be one nominee from each of the three regions (Western, Central and Eastern). Each region may submit only one nominee and this individual may not be submitted as a nominee from the respective region for a two-year time period.

The nominee from each region will receive a gift and monetary award of \$25.00 from TAFCE, to be presented during the annual TAFCE state conference.

**STATE GUIDELINES**

An independent panel of judges will be appointed to select the “BEST OF THE BEST” state award recipient from the three region winners. The committee’s selection will be based on the information provided by the nominating region (refer to Guidelines for Nomination above).

The “BEST OF THE BEST” state award recipient will receive a commemorative gift and a monetary award in the amount of \$50.00 from TAFCE, to be presented during the annual TAFCE state conference.

The state award recipient will not be eligible for nomination or recognition for the “BEST OF THE BEST” award in the future.

All entries MUST comply with the published guidelines. Nominations that do not follow the guidelines will not be considered for competition.

Revised April 2008

County Due Date \_\_\_\_\_

Region Due Date: June 15  
To Region Chairperson

State Due Date: August 1  
to State Chairperson



## Open Category Brochure Contest Information and Rules Sheet

Approved 8-22-14

### Description/Purpose:

This contest is designed to be an opportunity for all National FCE members at all levels (state, districts, counties, clubs or individuals etc.) to compete in a National FCE contest. The brochure is to be a "stand-alone" item promoting FCE in some manner. The brochure does **not** have to be connected to a Program Award Contest. Brochures used in the Program Award Contest may **NOT** be entered in this contest.

### **BROCHURES MUST PROMOTE FCE TO BE CONSIDERED FOR AWARDS**

### Categories:

Contestants may enter **ONE (1)** different brochure in each of the **THREE (3)** following categories:

1. **FCE Marketing/Membership:** These brochures are used to provide information about FCE to members of your communities and potential members. This could include recruitment information etc.
2. **FCE Tools:** These brochures are used as a tool in FCE to provide information needed for FCE members or those in their communities.
3. **Other:** These are brochures that do not fit into either of the above categories but promotes FCE in some manner.

### Open to:

This contest is open to all National FCE members, in good standing, at all levels. They may enter the contest as a state, district, county, group, unit, club or individual etc.

### Judging:

The judging will be done by the National FCE board and/or committee with the same basic scoring categories and points as used in the National FCE Program Awards Book Brochure Contest.

### Awards:

Winners and placers in each of the three categories will receive a National FCE voucher that may be used to purchase National FCE materials. First place receives \$100 voucher, Second place receives a \$50 voucher, and Third place receives a \$25 voucher.

### Other instructions:

- Brochures not adhering to all rules and instructions **may** become ineligible for awards.
- The FCE logo used on the front of the brochure can be from any level of FCE including national, state, district, county, group, unit, or club etc. **If the National FCE logo is used, a license agreement must be obtained from National FCE.**
- Contact information, located on the back of the brochure, should include things such as the name of organization or group, addresses, phone numbers, web site addresses and other important contact information.
- Each brochure contestant must have **15** original brochures sent to the National FCE Headquarters **on/or before April 15 of the current year.** They must also bring, or send, a minimum of 50 original brochures to the National FCE Conference.
- Contestants are encouraged, but not required, to attend the National FCE Conference.



## Open Category Brochure Judging Sheet

Approved 8-22-14

Category (circle one):    **FCE Marketing/Membership**                      **FCE Tools**                      **Other**

Title or Purpose of Brochure: \_\_\_\_\_

State: \_\_\_\_\_ Person submitting Brochure: \_\_\_\_\_

Email: \_\_\_\_\_ Phone \_\_\_\_\_

Note: The Brochure must be an 8½"x 11" trifold that opens to the left.

<b>Section</b>	<b>Points</b>	<b>Comments</b>
<b>The Brochure has essential information.</b>	<b>20</b>	
a) The FCE logo is visible on the front when folded properly, opening to the left.	4 possible	
b) Contact information is included on the back when folded properly, opening to the left.	5 possible	
c) The front is eye-catching to draw someone into the brochure.	5 possible	
d) There is a compelling request for action promoting FCE.	6 possible	
<b>The Brochure is easy to read.</b>	<b>45</b>	
a) It has a creative, unique design.	15 possible	
b) The colors complement each other.	10 possible	
c) The message is clear.	20 possible	
<b>The Brochure looks Professional</b>	<b>35</b>	
a) The brochure is 8 ½ x 11, folds properly and opens to the left.	10 possible	
b) The information in the brochure is visibly balanced.	5 possible	
c) There are no spelling errors.	10 possible	
d) There are no grammatical errors.	10 possible	
<b>Total points possible</b>	<b>100</b>	

## CERTIFIED VOLUNTEER UNITS

This is your record of volunteer time. Keep your records for future documentations of your volunteer experiences. **Make additional copies of the form (p.29) as needed.**

**Certified Volunteer Units** are used to recognize individuals preparing for and completing volunteer work within FCE and the community. You can count telephone and travel time if it relates to your volunteer project. Any volunteer acts count except those for immediate family. (Example: meals for shut-ins, church work, hospital and nursing homes, charitable or non-profit organizations, etc.)

When you have completed 500 hours of volunteer service, you will receive a Certificate of Recognition from TAFCE. Five hundred (500) hours of volunteer time equals 50 CVUs. Each additional 500 hours will earn a seal to be affixed to the certificate, a maximum of 4 seals per certificate. **The maximum time span for turning in unreported hours is three (3) years.**

Keeping a record of CVU hours can help you in many ways. A record of your volunteer time can help you:

- \* Prepare for more responsible leadership and/or volunteer positions with FCE and/or other organizations.
- \* Seek paid employment. Properly documented volunteer work can be listed on a job application.
- \* Seek elective office. Community involvement and public service are important qualifications for elective offices.
- \* Qualify for awards and recognition. Honor and award applications usually ask for a listing of volunteer service.
- \* Qualify for scholarships. Volunteer service verifies the scope of your interests and background.
- \* To help you grow personally. Volunteering can be fun and personally rewarding. Serving others can be a life-changing experience.

To receive your certificate and/or seal (s), complete the Volunteer Service Summary Sheet. **Turn in CVUs in 500 hour increments only, not to exceed 2,000 hours per year unless documentation is presented to verify excess. Odd hours will be discarded.** Send only the Volunteer Service Summary to your county or Region Vice-president of Public Policy. It will then be forwarded to the State Vice-president of Public Policy. **Check with your Region Vice-President of Public Policy for the deadline in your Region. It is very important that you adhere to these deadlines.** Keep your personal records for reference and documentation.

# CERTIFIED VOLUNTEER UNITS

## Personal CVU Log

Name \_\_\_\_\_ County: \_\_\_\_\_  
Address \_\_\_\_\_ Phone: \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

\*\*\*\*\*

Please check the guidelines when reporting volunteer hours to make sure you report them correctly.

Date of Vol. Activity	Type of Volunteer Activity	Hrs. of Vol. Time	# of People Reached

~ DO NOT TURN THIS SHEET IN ~  
Keep this copy for your file; transfer total hours to the "CVU Volunteer Service Summary."

# CERTIFIED VOLUNTEER UNITS

## Volunteer Service Summary

**Name** \_\_\_\_\_ **County** \_\_\_\_\_ **Region** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Date Submitted for Recognition:** \_\_\_\_\_

Date of Volunteer Activity	Type of Volunteer Activity	Hours of Volunteer Time	# of People Reached

**TOTAL HOURS:** \_\_\_\_\_  
**TOTAL PEOPLE REACHED:** \_\_\_\_\_

\_\_\_\_\_  
**County** **Date**

\_\_\_\_\_  
**Region** **Date**

\_\_\_\_\_  
**State** **Date**

[The Total Hours must be submitted in 500-hour increments (i.e., 500, 1000, 1500, not to exceed 2000 per year)]

County Due Date: _____	Region Due Date: <u>June 1st</u> to Region VP of Public Policy	State Due Date: <u>July 1st</u> to State VP of Public Policy
------------------------	---	---

# CVU's

\_\_\_\_\_ **County,** \_\_\_\_\_ **Region**

**Date:** \_\_\_\_\_

**Name**

**Hours**

**People Reached**

(Please Type or Print)

List in alphabetical order by last name

Name	Hours	People Reached



2024 National Essay and Artwork Contest  
Based on CHARACTER COUNTS!®  
Character Value: **CITIZENSHIP**

## National FCE Essay and Artwork Contest

### 2024 THEME: "CITIZENSHIP"

### CHARACTER COUNTS!®

"**CITIZENSHIP**" is one of Six Pillars of Character®

CHARACTER COUNTS!® and Six Pillars of Character®

are service marks of the CHARACTER COUNTS!® Coalition,

a project of Josephson Institute of Ethics

[www.charactercounts.org](http://www.charactercounts.org)







# 2024 National Essay and Artwork Contest

Based on CHARACTER COUNTS!®  
Character Value: **CITIZENSHIP**  
ESSAY and ARTWORK CONTEST CRITERIA  
**CITIZENSHIP**

Dear State President and Essay and Artwork Contest Chairman:

National FCE members nationwide present an annual contest for all 4<sup>th</sup> grade students in public, private, and home schools. National FCE's Essay and Artwork Contest promotes FCE's literacy programs, CHARACTER COUNTS!® and community involvement. The purpose of the 2024 contest is to encourage students to understand and practice **CITIZENSHIP**, one of the Six Pillars of Character®. The contest encourages students to strive for excellence and creativity in reading, writing, and drawing skills.

## TIMELINE:

### 1. SUGGESTED COUNTY LEVEL:

- The contest will start at the county level.
- The contest can run **September 1, 2023, thru March 31, 2024**. *This date may be adjusted as long as the State entry is postmarked to National FCE by April 15<sup>th</sup>.*
- Each county is responsible for notifying its local schools, library or other network that would have access to publicizing the contest to eligible 4<sup>th</sup> grade students. It is suggested that the principal of each school be contacted and asked for approval. Contact individual teachers after approval is given by the principal.
- Make sure the contact information is on the Teacher/Parent letter and the Permission Form
- Sign and complete the information for the fourth-grade teachers. Make a copy for each teacher you visit or contact.
- If you choose to inform them of the local and state awards, type an additional paper stating what the awards are.
- Retired teachers are a good source for judging the entries. **Each judge should receive a letter stating the contest criteria and a judging sheet with instructions.** This will ensure that judges will use the same criteria on all levels.
- Local groups and counties may provide prizes and recognition to local and county winners. Obtain a permission form from the county winner. Send this form with the essay and artwork.
- Each county should forward the original copies of their first-place winner to the State FCE Essay and Artwork Chairperson by the state deadline.

# 2024 National Essay and Artwork Contest

Based on CHARACTER COUNTS!®

Character Value: **CITIZENSHIP**

## 2. State Level

- State FCE Associations will judge the winning entries from the counties/parishes in their state. Retired teachers are a good source for judging the entries. **Please use judging instructions and judging sheet included in this packet.** This will ensure that judges from all states will use the same criteria for all levels.
- State FCE Associations provide prizes and recognition to the state winners.
- Send the permission form and the original copy of the first-place winner for each state to the National FCE Headquarters postmarked by April 15, 2024. Please mail the winning entry in a 9"x12" manila envelope to avoid folding the Essay and Artwork.

## 3. NATIONAL LEVEL:

- The same judging criteria of creativity/content, grammar/punctuation/sentence structure, vocabulary, and presentation are used on all levels.
- The National 1<sup>st</sup>, 2<sup>nd</sup>, & 3<sup>rd</sup> place winners of the 2024 Essay & Artwork Contest will be announced at the National FCE Annual Conference in 2024.
- The National 1<sup>st</sup>, 2<sup>nd</sup>, & 3<sup>rd</sup> place winners receive visa gift card or check of \$250, \$150, \$50 respectively.
- The National 1<sup>st</sup>, 2<sup>nd</sup>, & 3<sup>rd</sup> place winners' entries will be recognized on the National FCE website, with approval.

### CONTEST CRITERIA:

1. Any 4<sup>th</sup> grade level student in a public, private, or home school is eligible.
2. Entries are to include an essay and a hand drawn picture. Use #2 lead pencil for both.

**Do not color the picture.**

**Do not fold the picture.**

Essay and picture should reflect the characteristic **CITIZENSHIP**.

For drawings, use unlined, white paper approximately 8 ½ by 11.

For essays, use lined, white paper approximately 8 ½ by 11. The essay shall be a minimum of 50 words.

3. Students should write their name, date, his or her teacher's name, and the name of the school, or home schooled, on the back of the picture and the bottom of the essay.

**Thank you for your time and effort in helping make this a successful  
National Family & Community Education Project in Literacy!**



# 2024 National Essay and Artwork Contest

Based on CHARACTER COUNTS!®  
Character Value: **CITIZENSHIP**

Dear Fourth Grade Teacher/Parent:

The National Family & Community Education members in \_\_\_\_\_ (state/county) are sponsoring a nation-wide contest. The contest is based on the characteristic **CITIZENSHIP**, and we are asking students to write a short essay or short story about this trait.

The contest starts at the county level, where entries will be judged, and winners recognized from the county. The first-place county entries will be forwarded to the state level. State FCE Associations, will, in turn, judge and recognize winners for the state.

First place state entries will then be judged at the national level. The same judging criteria will be used in all states at all levels. These include creativity, content, grammar, punctuation, sentence structure, vocabulary, and presentation of the handwriting.

The National 1<sup>st</sup>, 2<sup>nd</sup>, & 3<sup>rd</sup> place winners receive a Visa Gift Card or check of \$250, \$150, \$50 respectively.

Contest criteria are as follows:

1. Any 4<sup>th</sup> grade level student in a public, private, or home school is eligible.
2. Entries are to include an essay and a hand drawn picture. Use #2 lead pencil for both.  
**Do not color the picture.**  
**Do not fold the picture.**
  - Essay and picture should reflect the characteristic **CITIZENSHIP**.
  - For drawings, use unlined, white paper approximately 8½" x 11".
  - For essay, use lined, white paper approximately 8½" x 11". The essay should be a minimum of 50 words.
3. Students should write their name, date, his or her teacher's name, and name of the school, or home schooled, on the back of the picture and at the bottom of the essay.

We hope you will join us in encouraging our students/children to strive for excellence in their writing and drawing skills and in the understanding of **CITIZENSHIP**, an essential characteristic. More information may be obtained by contacting the FCE member below. Mail the Essay and Artwork entry to the member below.

Sincerely,

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_



2024 National Essay and Artwork Contest  
Based on CHARACTER COUNTS!®  
Character Value: **CITIZENSHIP**

2024 ESSAY and ARTWORK  
**CITIZENSHIP**  
PERMISSION FORM

(MUST be submitted with Essay and Artwork to be eligible for judging)

I give \_\_\_\_\_ my permission to participate in the Essay and Artwork Contest sponsored by the National Association for Family & Community Education. I also give permission for his/her photograph to be used in publications.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

My entry is entitled, \_\_\_\_\_ . This work was completed on my own. I understand that the essay and drawing become property of National FCE Association.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student's Complete Address: \_\_\_\_\_ Phone Number: ( \_ \_ \_ ) \_ \_ \_ - \_ \_ \_ \_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Teacher's Name: \_\_\_\_\_

Name of School: \_\_\_\_\_

School or Student mail essay and artwork by \_\_\_\_\_ to:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

County winner mailed to State President by \_\_\_\_\_

State winner mailed to National FCE Headquarters by April 15.



2024 National Essay and Artwork Contest  
Based on CHARACTER COUNTS!®  
Character Value: **CITIZENSHIP**

**PRESS RELEASE:**

**2024 Essay and Artwork Contest: CITIZENSHIP**

The \_\_\_\_\_ Family and Community Education members join state/county/parish members across the nation in sponsoring an Essay and Artwork Contest for fourth grade students. This contest is held annually, and the theme this year is **CITIZENSHIP**, one of the Six Pillars of Character. Students are to write an essay and create a hand drawn picture.

This FCE nationwide contest provides an opportunity for students to improve literacy skills and develop ethical values. The contest is open to any fourth grade-level student attending public, private, or home school.

***The contest runs from \_\_\_\_\_ through \_\_\_\_\_. For complete information please contact,***

\_\_\_\_\_ at ( \_ \_ \_ ) \_ \_ \_ - \_ \_ \_ \_  
FCE Contest Chairman Phone Number

Mail or fax your release 10 days in advance of the release date.

Date: \_\_\_\_\_



# 2024 National Essay and Artwork Contest

Based on CHARACTER COUNTS!®

Character Value: **CITIZENSHIP**

## WEBSITE PERMISSION

Please check one of the following:

\_\_\_\_\_ I give permission to National FCE to place my child's Essay and Artwork submission on National FCE's website, [www.nafce.org](http://www.nafce.org). National FCE will only use my child's first name and the state we live in, also if my child signed their original Essay and Artwork, I give National FCE permission to alter it so that only his/her first name will show.

\_\_\_\_\_ I do not give permission for National FCE to place my child's Essay and Artwork submission on National FCE's website, [www.nafce.org](http://www.nafce.org).

Parent's Signature

---

Send this completed form to: NAFCE Headquarters  
73 Cavalier Blvd. Suite 106  
Florence, KY 41042

## JUDGING INSTRUCTIONS

**Dear Judge,**

On behalf of the National Association Family & Community Education, we thank you for being an important part of our literacy project. It would not be a success without the time you so graciously give. If at any time during the judging process you need assistance or have questions, please feel free to contact me.

### **GENERAL INSTRUCTIONS:**

A judging sheet has been provided. The theme of the essay and hand drawn picture is **CITIZENSHIP**. After scoring the entries, please attach the judging sheet to both the story and the drawing with a paper clip – please do not staple. First, second, and third place winners are to be selected. After judging and selecting the winners, please notify your local FCE representative to pick up the entries and judging sheets. **DO NOT NOTIFY THE WINNER**. The state or county will make an announcement and present the award.

### **THE CONTEST CRITERIA:**

1. Any 4<sup>th</sup> grade level student in a public, private, or home school is eligible.
2. Entries are to include a short story and a hand drawn picture. Use #2 lead pencil for both.  
**Do not color the picture.**  
**Do not fold the picture.**  
Essay and picture should reflect the characteristics of **CITIZENSHIP**.  
For drawings, use unlined, white paper approximately 8 ½ x 11.  
For essays, use lined, white paper approximately 8 ½ x 11. The essay should be a minimum of 50 words.
3. Students should write their name, date, his or her teacher's name, and the name of the school, or homeschooled, on the back of the picture and at the bottom of the essay. We ask that you do not write or mark on the entries as it may be judged at a higher level.

Again, we thank you for your time.

Sincerely,



# 2024 National Essay and Artwork Contest

Based on CHARACTER COUNTS!®

Character Value: **CITIZENSHIP**

## JUDGING SHEET

Name of Student: \_\_\_\_\_

### DRAWING

Message (10 points)	_____
Creativity (10 points)	_____
Execution (10 points)	_____

### ESSAY

Ideas (20 points)	_____
Organization (8 points)	_____
Voice (8 points)	_____
Word Choice (8 points)	_____
Sentence Fluency (8 points)	_____
Conventions (8 points)	_____

PRESENTATION (drawing & essay) (10 points) \_\_\_\_\_

(100 pts possible) **TOTAL SCORE** \_\_\_\_\_

Judged by: \_\_\_\_\_ Date: \_\_\_\_\_

### Trait Definitions

The 6+1 Trait Model of Instruction and Assessment comprises 6+1 key qualities that define quality writing. These are:

- Ideas--the main message
- Organization-- the internal structure of the piece
- Voice--the personal tone and flavor of the author's message
- Word Choice-- the vocabulary a writer chooses to convey meaning
- Sentence Fluency-- the rhythm and flow of the language
- Conventions--the mechanical corrections
- Presentation--how the writing actually looks on the page



## TAFCE, Central Region County Council Information Sheet

The County Council Secretary is to complete this form with the name, address, phone number, and e-mail address for the 2024 County Council Officers. Please mail or email by the October 1 deadline to: **Wendy Drumm, Central Region Secretary.**

Information submitted: \_\_\_\_\_ County.

Office	Name	Address: street, city, state, zip code	Phone # including area code	E-mail Address <small>(If you do not have an e-mail, include an agent's or a family member's email that you could receive correspondence)</small>
President				
Pres. Elect/ Past Pres.				
Vice President for Programs				
Vice President for Public Policy				
Secretary				
Treasurer				
Education Chairperson(s)				

(Revised October 2021)

## CREATIVE WRITING PROGRAM

### Rules for TAFCE Creative Writing Program

1. Must be written by a TAFCE DUES PAYING MEMBER WHO IS NOT A PROFESSIONAL WRITER. (This means that she/he does not receive compensation for their work.)
2. Entries must NOT exceed 1,000 words and No illustrations are allowed.
3. Entries must be legibly handwritten in black ink or typed/printed in black ink a font size of 12 or 14 on plain white paper.
4. Include writer's name, address, phone number, county, region and category on a cover sheet. On the last page include name, county, and region in small letters.
5. Deadline for submitting entries is at the end of this form.
6. Those judged first and second place in each category in the county should be sent to the appropriate region's competition. First and second place region winners should be sent to the state for competition.
7. First and second place entries from the State competition will be compiled into a booklet.
8. The state will award first place winners in each category \$10.00 and a booklet. A ribbon will be awarded to second place winners in each category.
9. TAFCE Member May Submit Entries in Any or All Categories but only one entry per category.
10. Entries become the property of TAFCE and will not be returned.
11. Any entry will be disqualified if the above rules are not followed.

### CATEGORIES

1. Poetry: any style
2. Essays: any subject or person
3. Short Stories
4. Children's Stories: **(No Illustrations to be submitted)**
5. Featured Article/News Article: can be club report publication. Only original article will be accepted (no copies). Cut out NAME and DATE of publication and send as entry.
6. Miscellaneous: any entry that does not fit into above categories.

TAFCE Member May Submit Entries in Any or All Categories.

SCORING CRITERIA	POINTS
Introduction: Gets attention, indicates direction, etc. Well organized Body: Well organized Conclusion: Ends with a purpose, summarizes, etc.	20
Creativity/Originality	50
Results effect on the reader	30
TOTAL	100

Due to:	County	Region	State
Date Due:	May 1	June 1	October 1
Give to:	County Chairperson	Region chairperson	State Chairperson

# FCE

Tennessee Association for Family & Community Education  
TAFCE CREDENTIAL FORM

Name \_\_\_\_\_

(Must be a paid TAFCE member)

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Region \_\_\_\_\_

County \_\_\_\_\_

PERSON LISTED ABOVE IS:

County Council President

Approved Alternate Voting Delegate

THE PERSON LISTED ABOVE IS THE OFFICIAL VOTING DELEGATE FOR

\_\_\_\_\_ COUNTY FOR THE \_\_\_\_\_ TAFCE

BUSINESS MEETING ON \_\_\_\_\_

SIGNED: \_\_\_\_\_

(County Council Officer)

DATE: \_\_\_\_\_

Please send this credential form to the State Treasurer by \_\_\_\_\_ (date)

Pat Woods, State Treasurer

1002 Red Bluff Way

Adams, TN 37010

931-358-3517

pwoods29@gmail.com

TAFCE CULTURE ARTS EXHIBIT  
Categories and Rules

	Category Description	Comments
1.	Basketry	
2.	Beadwork	Jewelry, Clothing, Any Other
3.	Ceramics	
4.	Chairs & Stools	Woven or caned
5.	Crochet: Thread	
6.	Crochet: Yarn	
7.	Cross Stitch: Counted	Not Machine Cross Stitch
8.	Cross Stitch: Other	Not Machine Cross Stitch
9.	Decorative Painting	Tole, China Painting, Textile Painting, Stenciling, Any Other
10.	Diamond Painting/Art	Beads or Tiles
11.	Dolls	Any Type (No Kits)
12.	Embroidery: Hand	All Type including Brazilian, Ribbon, Crewel-all hand work
13.	Embroidery: Machine	All, including Machine Cross Stitch
14.	Fine Arts Painting: Acrylics	
15.	Fine Arts Painting: Drawings & Charcoal	
16.	Fine Arts Painting: Pastels	
17.	Fine Arts Painting: Oil	
18.	Fine Arts Painting: Watercolor	
19.	Floral Design	Any material
20.	Handcrafted Toy	Any Material
21.	Hand Stitching	Hardanger, Cutwork, Smocking, Applique
22.	Holiday Decoration: Christmas	Christmas only
23.	Holiday Decoration: Non-Christmas	Any other than Christmas
24.	Jewelry: Non-Beaded	
25.	Knitting: Hand	
26.	Needlepoint	Any Type Canvas
27.	Paper Crafts	
28.	Photograph: Black & White - Person	Individuals, two or more
29.	Photography: Black & White - Place	Landscape, Scenery
30.	Photography: Black & White - All Other	
31.	Photography: Color - Person	Individuals, Groups
32.	Photography: Color - Place	Landscapes, Scenery
33.	Photography: Color - All Other	
34.	Pottery	
35.	Quilts: Applique & Cathedral Window	All work of member
36.	Quilts: Baby & Lap	All work of member
37.	Quilts: Embroidered – Hand	All work of member
38.	Quilts: Hand-Pieced & Hand Quilted	All work of member
39.	Quilts: Machine-Pieced & Hand Quilted	All work of member
40.	Quilts: Machine Pieced & Machine Quilted	All work of member
41.	Quilts: Hand or Machine Pieced & Professionally Quilted	All work of members EXCEPT quilting may be done by another FCE member or non-member, paid or free
42.	Quilt: Pillow	All work of member

REVISED: December 2022



TAFCE CULTURE ARTS EXHIBIT  
Categories and Rules

43	Quilt: Wall Hanging	All work of member
44	Quilt: Other	All work of member. Includes clothing, potholders, place mats, and rag-time quilts
45	Repurposing	Recycling material to create something new
46	Rug Making	Any Type
47	Sculpture	Any Medium
48	Stained Glass	
49	Tatting	
50	Weaving: Hand	
51	Weaving: Loom	
52	Woodworking	All wood working

1. All first and second place winners from each region may be exhibited. Two entries per category. No substitution.
2. An individual may enter **only one item per category regardless of multiple club, county, or region membership.**
3. Articles must be entirely the work of the TAFCE member EXCEPT for Category #41.
4. The art or craft must have been completed during the past year (since last competition).
5. No doll kits or pre-printed (“cheater”) quilts will be accepted.
6. All frameable items must be framed.
7. Each member is responsible for arranging transportation for exhibits to and from the County, Region, and State Conference sites.
8. Each member is responsible for providing their own materials required to exhibit articles at the County, Region, and State Conference sites. If items are best displayed hung, please provide a means of hanging. **Tape and nails cannot be used on walls.**
9. Entries will be exhibited by categories.
10. Once an item is entered in a specific category at the county level, **no one** is authorized to change the category number at Region or State Level.
11. The judges have the option of disqualifying any item that does not fit the category.
12. A “Viewer’s Choice” award by popular vote will be presented.
13. A list of region winners must be sent to State Chair as soon as chosen. **You must use the Region Reporting Form found on the TAFCE.org website. All information is required.**
14. The Tennessee Association for Family and Community Education (TAFCE), its officers or members, or the University of Tennessee Extension staff will not be responsible for any lost, misplaced or damaged items. We do not anticipate any misfortunes, but this disclaimer must be clearly understood by all exhibitors.
15. All exhibitors must be TAFCE members in good standing.

REVISED: December 2022



**FCE Cultural Arts Exhibit — Information Card**

*Important: This same card must stay with the Exhibit from County to Region to State*

Year: \_\_\_\_\_ Club: \_\_\_\_\_

FCE Member: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ County: \_\_\_\_\_

Region: Central Email: \_\_\_\_\_

Fold Here

**FCE Cultural Arts Exhibit — Information Card**

*Important: This same card must stay with the Exhibit from County to Region to State*

Please be sure you use the latest Cultural Arts Category List when completing this form.

Category Number: \_\_\_\_\_

Category Name: \_\_\_\_\_

Item Description: \_\_\_\_\_

**FCE Cultural Arts Exhibit — Information Card**

*Important: This same card must stay with the Exhibit from County to Region to State*

Year: \_\_\_\_\_ Club: \_\_\_\_\_

FCE Member: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ County: \_\_\_\_\_

Region: Central

Email: \_\_\_\_\_

Fold Here

**FCE Cultural Arts Exhibit — Information Card**

*Important: This same card must stay with the Exhibit from County to Region to State*

Please be sure you use the latest Cultural Arts Category List when completing this form.

Category Number: \_\_\_\_\_

Category Name: \_\_\_\_\_

Item Description: \_\_\_\_\_

**FCE Cultural Arts Exhibit — Information Card**

*Important: This same card must stay with the Exhibit from County to Region to State*

Year: \_\_\_\_\_ Club: \_\_\_\_\_

FCE Member: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Region: Central

Email: \_\_\_\_\_

Fold Here

**FCE Cultural Arts Exhibit — Information Card**

*Important: This same card must stay with the Exhibit from County to Region to State*

Please be sure you use the latest Cultural Arts Category List when completing this form.

Category Number: \_\_\_\_\_

Category Name: \_\_\_\_\_

Item Description: \_\_\_\_\_

## County Reporting Form

### Cultural Arts Winners

Entry Form Region: \_\_\_\_\_ Year: 20\_\_\_\_\_

List your 1st and 2nd place winners only

1. Basketry: Any Material	1 <sup>st</sup> Place	2 <sup>nd</sup> Place
Name		
Address		
Phone		
County & Email		
Brief Description		
2. Beadwork: jewelry, clothing, any other		
Name		
Address		
Phone		
County & Email		
Brief Description		
3. Ceramics		
Name		
Address		
Phone		
County & Email		
Brief Description		
4. Chairs and Stools: woven or caned		
Name		
Address		
Phone		
County & Email		
Brief Description		
5. Crochet Thread		
Name		
Address		
Phone		
County & Email		
Brief Description		
6. Crochet Yarn		
Name		
Address		
Phone		
County & Email		
Brief Description		
7. Cross Stitch Counted (Not Machine cross stitch)		
Name		
Address		
Phone		
County & Email		
Brief Description		

8. Cross Stitched-Other		1st Place	2 <sup>nd</sup> Place
Name			
Address			
Phone			
County & Email			
Brief Description			
9. Decorative Painting			
Name			
Address			
Phone			
County & Email			
Brief Description			
10. Diamond Painting/Art		Beads or tiles	
Name			
Address			
Phone			
County & Email			
Brief Description			
11. Dolls			
Name			
Address			
Phone			
County & Email			
Brief Description			
12. Embroidery-Hand			
Name			
Address			
Phone			
County & Email			
Brief Description			
13. Embroidery- Machine			
Name			
Address			
Phone			
County & Email			
Brief Description			
14. Fine Arts Painting: Acrylics			
Name			
Address			
Phone			
County & Email			
Brief Description			
15. Fine Arts Painting: Drawings		And Charcoal	
Name			
Address			
Phone			
County & Email			
Brief Description			



16. Fine Art Painting: Pastels		1 <sup>st</sup> Place	2 <sup>nd</sup> Place
Name			
Address			
Phone			
County & Email			
Brief Description			
17. Fine Arts Paintings: Oil			
Name			
Address			
Phone			
County & Email			
Brief Description			
18. Fine Arts Painting: Watercolor			
Name			
Address			
Phone			
County & Email			
Brief Description			
19. Floral Design			
Name			
Address			
Phone			
County & Email			
Brief Description			
20. Handcrafted Toy			
Name			
Address			
Phone			
County & Email			
Brief Description			
21. Hand Stitching			
Name			
Address			
Phone			
County & Email			
Brief Description			
22. Holiday Decoration: Christmas			
Name			
Address			
Phone			
County & Email			
Brief Description			
23. Holiday Decoration: Non-Christmas			
Name			
Address			
Phone			
County & Email			
Brief Description			

24. Jewelry-Non-Beaded			1 <sup>st</sup> Place	2 <sup>nd</sup> Place
Name				
Address				
Phone				
County & Email				
Brief Description				
25. Knitting: Hand				
Name				
Address				
Phone				
County & Email				
Brief Description				
26. Needlepoint				
Name				
Address				
Phone				
County & Email				
Brief Description				
27. Paper Crafts				
Name				
Address				
Phone				
County & Email				
Brief Description				
28. Photography- Black & White: Person				
Name				
Address				
Phone				
County & Email				
Brief Description				
29. Photography- Black & White: Place				
Name				
Address				
Phone				
County & Email				
Brief Description				
30. Photography- Black & White: All Other				
Name				
Address				
Phone				
County & Email				
Brief Description				
31. Photography-Color: Person				
Name				
Address				
Phone				
County & Email				
Brief Description				

<b>32. Photography-Color: Place</b>			<b>1<sup>st</sup> Place</b>	<b>2<sup>nd</sup> Place</b>
Name				
Address				
Phone				
County & Email				
Brief Description				
<b>33. Photography-Color: All Other</b>				
Name				
Address				
Phone				
County & Email				
Brief Description				
<b>34. Pottery</b>				
Name				
Address				
Phone				
County & Email				
Brief Description				
<b>35. Quilts: Applique &amp; Cathedral Window</b>				
Name				
Address				
Phone				
County & Email				
Brief Description				
<b>36. Quilts: Baby and Lap</b>				
Name				
Address				
Phone				
County & Email				
Brief Description				
<b>37. Quilts: Embroidered-Hand</b>				
Name				
Address				
Phone				
County & Email				
Brief Description				
<b>38. Quilts: Hand Pieced &amp; Hand Quilted</b>				
Name				
Address				
Phone				
County & Email				
Brief Description				
<b>39. Quilts: Machine Pieced &amp; Hand Quilted</b>				
Name				
Address				
Phone				
County & Email				
Brief Description				

40. Quilts: Machine Pieced & Machine Quilted		1 <sup>st</sup> Place	2 <sup>nd</sup> Place
Name			
Address			
Phone			
County & Email			
Brief Description			
41. Quilts: Hand or Machine Pieced & Professionally Quilted			
Name			
Address			
Phone			
County & Email			
Brief Description			
42. Quilts: Pillow			
Name			
Address			
Phone			
County & Email			
Brief Description			
43. Quilts: Wall Hanging			
Name			
Address			
Phone			
County & Email			
Brief Description			
44. Quilts: Other			
Name			
Address			
Phone			
County & Email			
Brief Description			
45. Repurposing			
Name			
Address			
Phone			
County & Email			
Brief Description			
46. Rug Making			
Name			
Address			
Phone			
County & Email			
Brief Description			
47. Sculpture			
Name			
Address			
Phone			
County & Email			
Brief Description			

<b>48. Stained Glass</b>			<b>1<sup>st</sup> Place</b>	<b>2<sup>nd</sup> Place</b>
<b>Name</b>				
<b>Address</b>				
<b>Phone</b>				
<b>County &amp; Email</b>				
<b>Brief Description</b>				
<b>49. Tatting</b>				
<b>Name</b>				
<b>Address</b>				
<b>Phone</b>				
<b>County &amp; Email</b>				
<b>Brief Description</b>				
<b>50. Weaving: Hand</b>				
<b>Name</b>				
<b>Address</b>				
<b>Phone</b>				
<b>County &amp; Email</b>				
<b>Brief Description</b>				
<b>51. Weaving: Loom</b>				
<b>Name</b>				
<b>Address</b>				
<b>Phone</b>				
<b>County &amp; Email</b>				
<b>Brief Description</b>				
<b>52. Woodworking</b>				
<b>Name</b>				
<b>Address</b>				
<b>Phone</b>				
<b>County &amp; Email</b>				
<b>Brief Description</b>				

Effective: January 2023



# International Day of the Family

Observed and celebrated by people all over the world, International Day of the Family is a holiday which falls on May 15 and has been celebrated every year since 1994. The purpose of this global observance day is to celebrate the importance of family and also heighten awareness of issues that affect families all over the world.

Each and every year, since 1996, a theme has been chosen by the UN secretary-general. In 2023, the theme is “**Families and New Technologies.**”, The UN uses the International Day of Families to highlight important issues that may affect the family structure in the near future, and to address different social, economic or demographic factors currently impacting it.

For FCE, the purpose of celebrating the International Day of the Family is to raise awareness on such issues that are related to the family.

- Some communities have chosen to commemorate the day by organizing discussions or public exhibitions.
- Other county FCE organizations have celebrated the day by organizing education sessions for youth and children.
- FCE groups could plan to celebrate this day by identifying and reviewing families’ needs, problems and services.
- FCE clubs have also collected and sponsored funds for local families in need or community projects involving families and youth.
- Social media is a good platform to show the importance of families. You can upload family photos to the Internet using #WorldFamilyDay to make others aware of the occasion.

On this day, people often pledge to adopt healthy and good habits for their family. Families often chose to spend “extra” time together to celebrate the Day of the Family, by planning a backyard barbecue or picnic, playing games, visiting the zoo, hiking at a local park or nature reserve, or watching a movie together as a family. Sometimes families celebrate this day by organizing a neighborhood party with a family theme that has lots of sports and other activities that encourages bonding between families.

(Revised December 2022)

## TAFCE, Central Region Dues and Membership Report

The Dues and Membership Report for 2024 is due no later than **October 1, 2023**, to the Central Region Treasurer, Patty Priest.

Current forms and instructions for completion of the Dues and Membership Report will be sent to the County Treasurer from the Region Treasurer in July of 2022, following the NAFCE Conference, or as soon as received from the State Treasurer.

The dues report includes region, state, and national dues for 2023. Please submit the COUNTY membership list on an excel document to Patty Priest by email to [pattypriest@gmail.com](mailto:pattypriest@gmail.com). One check for the total dues from each county is made payable to TAFCE, Central Region and sent with a hard copy of your membership list and attached original NAFCE Membership Form where applicable.

**National Members:** Any FCE member who wishes to become a national FCE member should complete the 2023 NAFCE membership form which is obtained from the county treasurer. The member sends her national membership form and check made out to the county to the local club treasurer, who will send to the county council treasurer along with the club dues. County council treasurers, please be certain you receive the current 2023 NAFCE membership form with an original signature from your FCE member, as no copies are accepted by the NAFCE office.

When adding new members throughout the year, update the membership list by adding the new member to the excel document, send the updated membership list (email or hard copy) with the check for dues to the Region Treasurer.

Send to Central Region Treasurer: Patty Priest, 1419 Dripping Springs Road, Winchester, TN 37398 Email- [pattypriest@gmail.com](mailto:pattypriest@gmail.com)

## FAMILY AND COMMUNITY LEADERSHIP

**What is FCL?** Family and Community Leadership (FCL) is an educational program jointly sponsored by the Tennessee Association for Family and Community Education (TAFCE) and the University of Tennessee Extension. The program, initially funded partly by the W. K. Kellogg Foundation, offers leadership workshops to prepare participants for involvement in public policy decision-making affecting families and communities.

**Who can participate?** Anyone who will make a commitment to work in the FCL program 12- 24 days for a year may participate. The program's primary audience is women.

**Why is FCL special?** FCL teaches skills with the purpose to increase leadership and involvement of women in community affairs. FCL's teamwork approach uses volunteers and Extension educators in all parts of the program, which includes decision-making, planning and management, teaching and evaluation.

**How does it work?** Participants in FCL are taught by peers. They practice skills related to citizen participation and learn to become teachers themselves. In this way, the effect of the program is multiplied.

**What is taught?** The basic FCL training program includes 30 hours of instruction in six areas: 1) Leadership and Communication 2) Working with Groups 3) Issue Analysis and Resolution 4) Community Affairs and Public Policy 5) Volunteerism and 6) Teaching Methods.

**What are the goals of FCL?** **Education:** to understand the complexities of the public issues and how to solve public problems; to become competent in management and decision-making skills. **Participation:** to involve women who have learned to lead effectively in public affairs on family-related issues. **Organization:** to develop resources within TAFCE, UT Extension and others that support leaders and groups.

**How is FCL funded?** The W.K. Kellogg Foundation provided initial capital which supplemented TAFCE and UT Extension to establish the Tennessee FCL program. TAFCE and UT Extension provide funding and in-kind support for the current training session. There is also a nominal participant fee.

### **What are the main elements of FCL?**

- A team approach which links volunteers, TAFCE members and UT Extension educators in the management of project policy, implementation, teaching and evaluation.
- A curriculum developed from disciplines currently incorporated in Family and Consumer Sciences and Community Resource Development programs.
- A process of public policy involvement and training on family issues for family members, targeting women as the primary audience.
- A process based on sharing resource materials and expertise across county lines to strengthen the program.
- A curriculum based on leadership to increase involvement in community affairs.
- A process that teaches participants to become teachers and mentors of adults as they gain skill and experience.
- A negotiated time commitment by training recipients to work in the FCL program as a trainer, organizer or FCE board member in return for training received.



# FAMILY AND COMMUNITY LEADERSHIP TRAINING

Family and Community Leadership (FCL) is a National Association for Family, Community and Education (NAFCE) leadership development, education, and training program. The W. K. Kellogg Foundation provided initial capital which supplemented the Tennessee Association for Family and Community Education (TAFCE) and University of Tennessee Extension (UT Extension) to establish the Tennessee FCL program.

TAFCE in partnership with UT Extension offers leadership workshops to prepare participants to become effective leaders to serve in their communities. They will become skilled in leadership, public policy, education, and advocacy. They will develop and strengthen their skills to benefit individuals, families, communities, FCE and other organizations. For more information go to: NAFCE ([www.nafce.org](http://www.nafce.org)) or TAFCE ([tafce.tennessee.edu](http://tafce.tennessee.edu)) website.

This is a two-session training consisting of 30 hours of classroom work. Usually, 15 hours of classroom work in the spring and 15 hours of classroom work in the summer. Both sessions must be completed within an 18-month period. It is expected of each member being educated and trained to become active leaders and serve in their local FCE club, county council, region board, TAFCE State Board, NAFCE Board or other community organizations.

The cost to attend FCL Training is as follows:

- A. FCE member-\$110.00, non-member-\$120.00, and FCS Agents-\$30.00.
- B. The TAFCE account will pay a hotel room, if an overnight stay is needed and the room is shared with another participant or teacher. If a single room is requested, TAFCE will pay half the room fee, the remaining half the room fee to be paid by the participant or teacher.
- C. FCS Agents will make their own hotel reservation and pay all their own expenses.
- D. The TAFCE account will pay the costs for TAFCE board members to attend FCL training, if they have not previously attended.

If interested in attending, please complete the *Application and Reimbursement Form*. A current TAFCE member may apply for reimbursement. See guidelines below.

## **Guideline for Reimbursement**

The *Application and Reimbursement Request Form* may be completed by a current TAFCE member who is interested in attending the Family and Community Leadership Training. Reimbursement is provided by each Region Board for six (6) members per session to attend.

To qualify, you must complete 30 hours of training offered in two 15 hours training sessions. You may begin in either spring (April) or Fall (August). The reimbursement is offered on a first come, first served bases (preferably, one per county). If all six (6) reimbursement have been requested, a TAFCE member may request to attend, paying all their own expenses **and** provided space is available. **Failure to complete the required 30 hours in an 18-month period results in forfeiture of their payment** and the member cannot apply for the reimbursement again. If space is available, they can participate at their own cost as a member. Exception may be granted for extenuating situations with approval of the Region Board.

Effective January 2023



# Family and Community Leadership Training Application and Reimbursement Request Form

Are you applying for reimbursement? \_\_\_\_\_ yes, see Reimbursement Guidelines.

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

Phone: \_\_\_\_\_ and/or Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Club: \_\_\_\_\_ County: \_\_\_\_\_ Region: \_\_\_\_\_

Why are you interested in FCL Training? \_\_\_\_\_

\_\_\_\_\_

What do you expect to learn from the FCL Training? \_\_\_\_\_

Offices held in FCE: \_\_\_\_\_

\_\_\_\_\_

Other Community or Organization Involvement: \_\_\_\_\_

\_\_\_\_\_

Is this your first session \_\_\_\_\_ or second session \_\_\_\_\_

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Attach a check payable to your region's treasury and mail to your region's Vice President of Public Policy before February 15 for the spring session or June 15 for the fall session.

Signature of Regional Officer: \_\_\_\_\_ Date: \_\_\_\_\_

Mail applications to TAFCE VP of Public Policy by March 1 Spring and July 1 Summer.

\_\_\_\_\_

Revised January 2023



## **GUIDELINES FOR TAFCE, CENTRAL REGION FCS AGENT APPRECIATION AWARD**

This award recognizes excellence and honors UT Extension FCS Agents who have given over and beyond what might be expected in the performance of duties as an advisor to FCE on the county, region, or state level. The award will go to one individual within the Central Region on an annual basis.

### **GUIDELINES FOR NOMINATION**

1. Nominee should be an extension FCS agent assigned with FCE duties.
2. Three (3) letters of recommendation and three (3) forms of documentation must accompany each nomination form. Letters of recommendation may be submitted by members or non-members of FCE.
3. The three (3) letters of recommendation highlighting the accomplishments of the nominee should include:
  - a. A stated reason for nominating the individual.
  - b. Examples of how the FCS agent (nominee) has actively supported or promoted FCE.
  - c. Accomplishments and participation in FCE programs, events, or training (local, region, state) within the last 5 years.
  - d. Recognition and awards obtained within FCE, UT Extension or other organizations.
4. Documentation is limited to three (3) 8½ x 11 pages (front side of page only). Support documentation can be newspaper articles, pictures, or other relevant information. Do not submit original articles or photos. Please submit copies only of photographs, articles, and other information. (Committee will not be responsible for, or the return of, original articles or photographs.) **A total of six (6) pages for both letters of recommendation and documentation.**
  5. Submit in a plain three (3) prong folder.

### **COUNTY GUIDELINES**

1. Each county may submit one nominee. If the nominee is not selected as the region recipient, that individual may be nominated again by their respective county in another year.
2. An agent who has won this award may be nominated again. Any county submitting the nomination must wait a minimum of five years before re-nominating the agent.
3. The County Council President should submit the nomination to the Central Region VP for Public Policy by the region deadline of June 15.

### **REGION GUIDELINES**

1. An independent panel of judges will be appointed by the Board to select the FCS Agent Appreciation Award recipient from the county nominees. The panel's selection will be based on the information provided by the nominating county (see guidelines above.)
2. The FCS agent recipient will receive a commemorative plaque and a monetary award of \$200.00 from TAFCE, Central Region, to be presented during the Annual Meeting.

**TAFCE, CENTRAL REGION**  
**FCS AGENT APPRECIATION AWARD**

Nomination Form  
(This form should accompany the required documents)

Date: \_\_\_\_\_

Name of nominee \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone number \_\_\_\_\_

Email address \_\_\_\_\_

County in which nominee serves as FCS agent \_\_\_\_\_

Name of County nominating this agent \_\_\_\_\_

Name of individual submitting this nomination \_\_\_\_\_

Phone number and/or email address \_\_\_\_\_

\_\_\_\_\_

Signature of County Council President \_\_\_\_\_

Date \_\_\_\_\_ Phone number \_\_\_\_\_

Email address \_\_\_\_\_

Signature of Region VP for Public Policy

\_\_\_\_\_

Date \_\_\_\_\_

=====  
For office use only: Date form received \_\_\_\_\_

Due date:

**County must submit to Region VP for Public Policy by June 15.**

(Effective April 2022)

## **Family Community Leadership 60-hour FCL Trainer Certification**

After you receive your FCL Leader Certificate, you may apply for national certification as a FCL Trainer. This requires 60 hours total in the application of leadership skills. Actual teaching/training situations require 20 or more hours. This could be 20 one-hour presentations or 40 half-hour presentations. Remember, an integral part of teaching/training under FCL criteria is the FCL model of team-teaching.

To document the necessary hours of applied FCL skills, list:

- A. TEAM TEACHING: topics taught, where, dates, length of presentation totaling 20 hours.
- B. COMMUNITY: action, type, where, dates and length of time totaling 20hours.
- C. PUBLIC POLICY: action taken, where, dates and length of time totaling 20hours.

Fill out the Application for National Certification as a Family Community Leadership Trainer. Have it signed by the State FCE President and/or State FCL Coordinator.

Send to National FCE Headquarters to receive your Family Community Leadership Trainer Certificate. Application for certification can be obtained from our website or by contacting National FCE Headquarters.

Some suggestions on how to get your 60-hour training

1. Serve on a non-profit board
2. Attend a City Council meeting
3. Attend a state legislative meeting
4. Write a letter to the editor of newspaper
5. Write to your representative or senator
6. Organize and perform a community service project
7. Organize and facilitate an issue forum
8. Organize and facilitate a successful fundraiser
9. Meet face-to-face with mayor or city government to discuss important issue (to you)
10. Spotlight your media skills by documenting (showcasing) your work with various Outlets.
11. Run for an elected Office
12. Help in a campaign for someone running for office.

These suggestions need to be verified by date, location, and signatures of Boards/Mayors; newspaper clippings of events/projects or copies of letters.

<https://www.nafce.org/family-community-leadership>

**FAMILY COMMUNITY LEADERSHIP  
APPLICATION FOR NATIONAL TRAINER CERTIFICATION**

To receive a certificate and official name badge, provide a summary of the 60 hours of applied FCL leadership skills in the spaces below. Use additional pages, if necessary.

A. TOPICS TAUGHT: Where, when (dates), length of presentation, to total 20 hours or more

B. COMMUNITY ACTION TAKEN: Where, when (dates), length of time, to total 20 hours or more

C. PUBLIC POLICY ACTION TAKEN: Where, when (dates), length of time to total 20 hours or more

D. OTHER ACTIVITIES WHERE FCL LEADERSHIP SKILLS WERE APPLIED.

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Name of Applicant

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Address/City/State/Zip

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Telephone/Fax/Email

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TAFCE President

# TAFCE FASHION REVUE

First and second place winners in each category are due to the Education Chair (see current year's due dates) for competition and judging. **First and Second Place Winners at the Region Contest are eligible for the TAFCE State Fashion Revue contest.** Winners are responsible for transporting the item to TAFCE State Conference.

## CATEGORIES

### Constructed Items

1. Suit, dressy ensemble, or better dress
2. Jacket, blazer, or coat
3. Casual and active wear
4. Children's casual and better wear (ages 12 or under)
5. Teen's casual and better wear (ages 13 - 18)
6. Sewing for an adult (over 18)
7. Recycled garment (utilizing used materials)
8. Wardrobe accessory (belt, tote bag, handbag, scarf, vest, hat, etc.)
9. Decorative Sweat wear (sweatshirt, sweatshirt jacket, etc.)
10. T-shirts Embellished
11. Embellished Accessories
12. Aprons
13. Tie Dye- any
14. Costumes

### Purchased Items

15. My Best Fashion Purchase: Casual Wear
16. My Best Fashion Purchase: Better Dress

## GUIDELINES

### Sewing Skills

1. The participant **MUST** be a TAFCE member in good standing.
2. The garment must have been made within the last year.
3. Garments can be worn or displayed on a hanger.
4. All work must be entirely of the TAFCE member.
5. The judges are encouraged to use these criteria for judging:
  - a. Construction
  - b. Suitability of fabrics

### Buying Skills

1. The participant **MUST** be a TAFCE member in good standing.
2. The garment must have been purchased within the last year.
3. The judges are encouraged to use the TAFCE score card as the criteria for judging
  - a. Construction
  - b. Suitability of fabric
  - c. Quality of fabric

## TAFCE Fashion Revue Judging Scoresheet

### I. Constructed Garments: Categories 1-9

	Excellent	Good	Fair
Construction			
Suitability of Fabric and Color			
Quality of Fabric			
Age Appropriate			
Cost Value (Original) <span style="float: right;">\$</span>			
Cost Savings (Reduced Price) <span style="float: right;">\$</span>			
Benefit of Adding Garment to Wardrobe			
Seasonal			
Occasional			
Year Around			

Notes:

### II. Purchased Items: Categories 10 & 11

	Excellent	Good	Fair
Suitability of Fabric and Color			
Age Appropriate			
Cost Value (Original) <span style="float: right;">\$</span>			
Cost Savings (Reduced Price) <span style="float: right;">\$</span>			
Benefit of Adding Garment to Wardrobe			
Seasonal			
Occasional			
Year Around			

Notes:




**TAFCE FASHION REVUE  
PERSONAL DATA SHEET**

The information on this form is used to assist with preplanning the Fashion Revue. **It is important to complete all sections. PLEASE PRINT YOUR INFORMATION.**

Name:  County:  Region:   
Address:  Phone:   
City:  State:  Zip:   
Category:

**Attach a photograph of the outfit you will enter (pattern envelope illustration or sketch is acceptable).**

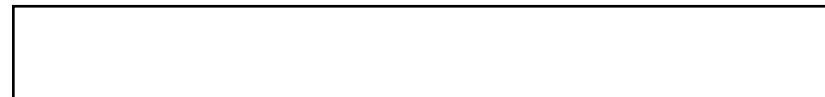


FCE Club:

What did you learn making this outfit?



List Interesting, humorous or educational experiences you had in creating, wearing, or finding this outfit or accessory:



**Sewn Outfit or Accessory**

Pattern Number

Cost of fabric, pattern, etc.

Estimated cost if purchased ready-made

Estimated Savings

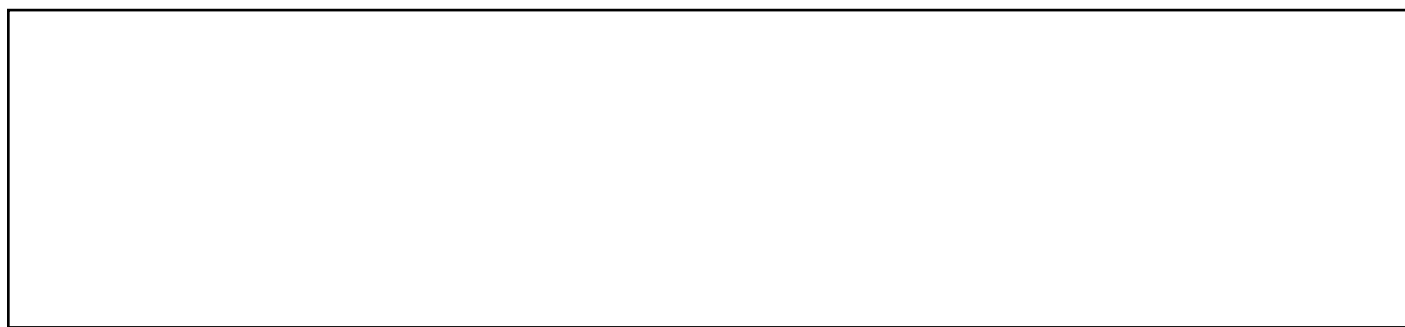
**Purchased outfit/accessories new/used):**

Cost:

Estimated "original" cost:

Estimated Savings:

Write a suggested script for your outfit. Describe the fashion details of your outfit. Refer to the description on the pattern envelope. Be informative, but keep the description lively and fun by using active words:



# Fashion Revue Winners Entry Form

County:

Region:

Year:

List your 1st and 2nd place winners only.

1st Place

2nd Place

## 1. Suit, dressy ensemble, or better dress

Name		
Address		
City, State, Zip		
Phone		
County		
Email		

## 2. Jacket, blazer or coat

Name		
Address		
City, State, Zip		
Phone		
County		
Email		

## 3. Casual and active wear

Name		
Address		
City, State, Zip		
Phone		
County		
Email		

## 4. Children's casual and better wear (ages 12 and under)

Name		
Address		
City, State, Zip		
Phone		
County		
Email		

## 5. Teen's casual and better wear (ages 13-18)

Name		
Address		
City, State, Zip		
Phone		
County		
Email		

**6. Sewing for an adult (over 18)**

Name		
Address		
City, State, Zip		
Phone		
County		
Email		

**7. Recycled garment (utilizing used materials)**

Name		
Address		
City, State, Zip		
Phone		
County		
Email		

**8. Wardrobe accessory (belt; tote bag; handbag; scarf; vest; hat; etc.)**

Name		
Address		
City, State, Zip		
Phone		
County		
Email		

**9. Decorative Sweat wear (sweatshirt; sweatshirt jacket, etc.)**

Name		
Address		
City, State, Zip		
Phone		
County		
Email		

**11. T-shirts Embellished**

Name		
Address		
City, State, Zip		
Phone		
County		
Email		

**12. Embellished Accessories**

Name		
Address		
City, State, Zip		
Phone		
County		
Email		

13. Aprons	1 <sup>st</sup> Place	2 <sup>nd</sup> Place
Name		
Address		
City, State, Zip		
Phone		
County		
Email		
<b>14. Tie Dye- Any</b>		
Name		
Address		
City, State, Zip		
Phone		
County		
Email		
<b>15. Costumes</b>		
Name		
Address		
City, State, Zip		
Phone		
County		
Email		
<b>16. My Best Fashion Purchase- Casual Wear</b>		
Name		
Address		
City, State, Zip		
County		
Email		
<b>17. My Best Fashion Purchase- Better Dress</b>		
Name		
Address		
City, State, Zip		
County		
Email		

## **TAFCE, Central Region Fashion Revue Viewer's Choice Award**

A "Viewer's Choice Award", determined by popular vote, will be presented to the Central Region Fashion Revue entry receiving the most votes at the Central Region Annual Meeting. This has been adopted only by the TAFCE Central Region Board and does not apply to the Eastern or Western Regions or at the TAFCE (state) level.

# VOTE



(Adopted November 2020.)

# TAFCE 50 YEAR MEMBER APPLICATION FOR CERTIFICATE

NAME: \_\_\_\_\_

(Print legibly or type EXACTLY as you want it to appear on certificate)

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

REGION: \_\_\_\_\_ COUNTY: \_\_\_\_\_ CLUB: \_\_\_\_\_

# YEARS OF MEMBERSHIP: \_\_\_\_\_ YEAR FIRST JOINED: \_\_\_\_\_

HIGHLIGHTS OF MEMBERSHIP: \_\_\_\_\_

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Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Person to Contact if other than applicant: \_\_\_\_\_

Contacts information: phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

Revised: January 2022



# HEART OF FCE AWARD GUIDELINES



## **Objective:**

To pay special tribute to the unsung \*grassroots members who have made a difference in their communities through their FCE work.

## **Criteria:**

1. Must be a grassroots member nominated by his/her peers.
2. Must be verified current member of National FCE to be nominated.
3. Photo must accompany the form.
4. State FCE president must sign form of state winner for the Heart of FCE Award.

## **Selection Process:**

1. Heart of FCE Award form is available from the State FCE President, the National FCE Headquarters, or by enlarging the page in the NAFCE Handbook.
2. Counties choose a nominee for the Heart of FCE Award. Individual efforts, projects and results, or other contributions made by nominee for FCE need to be included on the nomination form. Form and recent photo are sent to region FCE Association.
3. Region FCE Association selects the Heart of FCE Award winner and forwards the winner's form and photo to the state FCE Association.
4. State FCE Association selects the Heart of FCE Award winner, the state president signs form and forwards the form and photo to the National Chair for the year, post-marked not later than March 1.
5. National FCE will recognize one Heart of FCE Award winner per state at the National FCE Conference with a specially designed Heart of FCE pin.
6. Clubs, counties, regions, and states are encouraged to recognize Heart of FCE nominees and award winners at their county, region, or state meetings or in another appropriate manner with the Heart of FCE lapel pin. The lapel pin is a special design for use within the state and may be ordered from the National FCE Headquarters. Call toll free 877-712-4477 to order.

**\*grassroots member- someone not currently serving on the National, State, Region Board.**  
(Reworded for Tennessee from 2005 NAFCE Handbook)

# NAFCE HEART OF FCE

**Due Date: See Below**

Each state to submit **ONE** nominee  
**State sends to NAFCE CHAIR:**

Nomination Name:

Address:

Phone:

Club:

*Please attach recent head photograph (2 x 2) of nominee (original photo requested)*

Briefly describe reason for recommendation for the **Heart of FCE Award**. Please include individual effort, any project and results, and other contributions made by nominee while working in FCE. For publicity purposes, **limit the summary to 100 words or less.**

Name of person submitting:

Office/Title of Person:

Address:

Phone:

State President's signature: \_\_\_\_\_ (2005)

County Due Date	Region Due Date: Feb. 1 to Region President	State Due Date: <u>March 1</u> to State President
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## KATE BAGNALL SCHOLARSHIP APPLICATION

Name of Applicant: \_\_\_\_\_

First

Middle

Last

Address: \_\_\_\_\_

Street

City

State

Zip

Telephone No. \_\_\_\_\_ County \_\_\_\_\_

High School \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Year of Graduation \_\_\_\_\_

College Choice \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Number in family living in your home \_\_\_\_\_

Marital Status \_\_\_\_\_ Ages of dependent children (if any) \_\_\_\_\_

Work Activities: Are you presently employed? \_\_\_\_\_

Where: \_\_\_\_\_

What type of work and how many hours per week? \_\_\_\_\_

FCE Activities

How many years as a member? \_\_\_\_\_ Where \_\_\_\_\_

List offices held/committee chairperson/leadership:

Local club \_\_\_\_\_

County \_\_\_\_\_

Region \_\_\_\_\_

State \_\_\_\_\_

Are you currently enrolled in a college or vocational school? \_\_\_\_\_

If so, Where? \_\_\_\_\_ No. of hours completed \_\_\_\_\_

## Kate Bagnall Scholarship Application (Continued)

Work: Are you presently employed? \_\_\_\_\_ Where? \_\_\_\_\_

What type of work? \_\_\_\_\_ Hours per week employed. \_\_\_\_\_

How many years an FCE member? \_\_\_\_\_ Local Club? \_\_\_\_\_

List offices held/committee chairperson/leadership activities:

Local Club \_\_\_\_\_

County \_\_\_\_\_

Region \_\_\_\_\_

State \_\_\_\_\_

Please Attach:

1. A one-page essay describing in your own words and handwriting why you want to receive this scholarship and “where I see myself five (5) years into the future”.
2. A copy of college transcript if you are previously enrolled in a college, university, or vocational school.

Signature of applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Applications for this scholarship must be postmarked by June 15 of the current year.

Application and copy of transcripts should be sent to:

**Central Region Vice President for Programs, Louise Armstrong**

## TAFCE, Central Region Kate Bagnall Scholarship Guidelines

TAFCE, Central Region is offering a \$1000 scholarship to two FCE members who desire to further his/her education. To apply, the following criteria must be met:

- Applicant must be an active FCE member in good standing that desires to further his/her education.
- Applicant must be enrolled in a school of higher education which offers a certificate, diploma, or degree.
- Applicant must maintain a G.P.A. of 2.5 to be eligible.
- If applicant is currently enrolled in high school or college, a transcript which includes their G.P.A. must accompany the application.
- Applicant must be willing to be interviewed by the scholarship committee, if desired.

The scholarship recipient will be paid \$1000 to be used for the purchase of books/supplies for enrolled classes. The scholarship committee must be notified of any change that would make the applicant ineligible for the scholarship. If recipient should drop out of school without valid reason, the scholarship must be repaid. A recipient may reapply but must have maintained a 2.5 G.P.A. to be eligible.

The recipient would receive the money in December between the Fall and Spring semesters. The Central Region VP for Programs shall submit the request for payment to the Central Region Treasurer by Dec. 1.

The scholarship winner is invited to attend the TAFCE Central Region Annual Meeting in September. If attendance is not possible, a video may be submitted explaining how receiving the scholarship has impacted their life.

In order to apply, fill out the application and send it along with a copy of your transcript(s) to the Central Region Vice President for Programs. Include a one-page essay describing in your own words and handwriting why you want to receive this scholarship and "where I see myself five years into the future."

**DEADLINE TO APPLY: Postmarked by June 15 of current year.**

(Revised November 2020)

# TAFCE, Central Region Leadership Retreat Class Registration

Please complete in entirety and print in INK

Name of Participant \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

County \_\_\_\_\_ Phone \_\_\_\_\_

Email (Required)—May use agent's \_\_\_\_\_

Please fill out carefully! Most class costs will include materials—check class descriptions. Select the classes you want to take. Check the class schedule for starting times (some classes are one, two, or more hours long). Make certain to list the correct day and time that you want to take the class. Your class schedule confirmations will be sent to your County FCS agent. Remember, early registration secures your preferred class!

## Tuesday, May 24 full-time/day/commuter participants

Class # \_\_\_\_\_ Class Name \_\_\_\_\_ Cost \$ \_\_\_\_\_ Time \_\_\_\_\_

Class # \_\_\_\_\_ Class Name \_\_\_\_\_ Cost \$ \_\_\_\_\_ Time \_\_\_\_\_

Class # \_\_\_\_\_ Class Name \_\_\_\_\_ Cost \$ \_\_\_\_\_ Time \_\_\_\_\_

Class # \_\_\_\_\_ Class Name \_\_\_\_\_ Cost \$ \_\_\_\_\_ Time \_\_\_\_\_

Class # \_\_\_\_\_ Class Name \_\_\_\_\_ Cost \$ \_\_\_\_\_ Time \_\_\_\_\_

Night Owl: Class # \_\_\_\_\_ Class Name \_\_\_\_\_ Cost \$ \_\_\_\_\_

## Wednesday, May 25 full-time/day/commuter participants

Class # \_\_\_\_\_ Class Name \_\_\_\_\_ Cost \$ \_\_\_\_\_ Time \_\_\_\_\_

Class # \_\_\_\_\_ Class Name \_\_\_\_\_ Cost \$ \_\_\_\_\_ Time \_\_\_\_\_

Class # \_\_\_\_\_ Class Name \_\_\_\_\_ Cost \$ \_\_\_\_\_ Time \_\_\_\_\_

Class # \_\_\_\_\_ Class Name \_\_\_\_\_ Cost \$ \_\_\_\_\_ Time \_\_\_\_\_

Class # \_\_\_\_\_ Class Name \_\_\_\_\_ Cost \$ \_\_\_\_\_ Time \_\_\_\_\_

Night Owl: Class # \_\_\_\_\_ Class Name \_\_\_\_\_ Cost \$ \_\_\_\_\_

Kit requests are for classes you want to take but cannot, due to time restraints, or if you want an extra one to take home. Not all teachers will offer kits, so make certain to check class descriptions before ordering. Take Home Kit Requests:

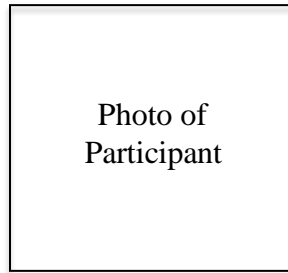
Class # \_\_\_\_\_ Class Name \_\_\_\_\_ Cost \$ \_\_\_\_\_

Class # \_\_\_\_\_ Class Name \_\_\_\_\_ Cost \$ \_\_\_\_\_

Class # \_\_\_\_\_ Class Name \_\_\_\_\_ Cost \$ \_\_\_\_\_

Return registration and check made payable to "TAFCE, Central Region" postmarked by **April 15, 2023**. All mailed payments must be by check, no cash. A \$20 late fee will be assessed if postmarked after April 15, 2023. If you have questions, contact Carolyn Binkley. Send registration form to **Carolyn Binkley. Email 2023FCEretreat@gmail.com**

(Revised 12/2019)



Name \_\_\_\_\_

County \_\_\_\_\_

## ADULT ACTIVITY AND EVENT ACCEPTANCE FORM

### Volunteer or Paid Staff Member

The purpose of this form is to give you an opportunity to provide information concerning your health in case of an emergency. You must complete sections I, II and IV. Section III is optional. If under age 18, you should complete Form 600-A.

### I. IDENTIFICATION

Name \_\_\_\_\_ Home Phone ( ) \_\_\_\_\_  
Last First MiddleDate of Birth \_\_\_\_\_ Sex  Male  FemaleHome Address \_\_\_\_\_  
Street/P.O. Box City State ZIPEmergency Contact \_\_\_\_\_  
NameAddress \_\_\_\_\_ Home Phone ( ) \_\_\_\_\_  
Street/P.O. Box City State ZIP

Relationship \_\_\_\_\_ Work Phone ( ) \_\_\_\_\_

### II. PUBLICITY RELEASE

As indicated by the signature below, I authorize the University of Tennessee, Tennessee State University, and the Tennessee 4-H Foundation to photograph, film, audio/video record and/or televise my image and voice, and biographical material, in whole or in part in any medium now known or developed in the future, without any restrictions.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Date received in 4-H Center or county office \_\_\_\_\_

Name \_\_\_\_\_

County \_\_\_\_\_

**III. HEALTH HISTORY AND MEDICAL RECORD**

The information on this form will be provided to any health care providers in case of an emergency. This information will not be used to discriminate against a participant on the basis of any disability.

Name of Physician \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Medical/Hospital Insurance \_\_\_\_\_  
Carrier \_\_\_\_\_ Policy of Group # \_\_\_\_\_

**CHECK ALL THAT APPLY**

Allergy to a medicine, food, plant, or insect toxin. Explain \_\_\_\_\_

Is participant allergic to the following drugs:  Penicillin  Sulfa Drugs  Tetracycline  Aspirin

List allergies to other drugs or allergens \_\_\_\_\_

Any condition that may require special care, diet or restriction of activities for medical reasons. Explain \_\_\_\_\_

Asthma  Heart Trouble  Nosebleeds  Diabetes  Convulsions  Fainting Spells

Do you wear?  Dentures  Contact Lens  Other (Explain) \_\_\_\_\_

Is any medication, including medication for behavior modification, being taken at the present time?  Yes  No

If yes, explain \_\_\_\_\_

Date of most recent examination \_\_\_\_\_

Are you aware of any current health problems?  Yes  No If yes, explain \_\_\_\_\_

Is there any disease, accident, illness or past/present history related to the following? (If yes, please give dates and full details.)

	No	Yes	Year		No	Yes	Year		No	Yes	Year
Serious Illness/Injury	<input type="checkbox"/>	<input type="checkbox"/>	_____	Appendicitis	<input type="checkbox"/>	<input type="checkbox"/>	_____	Rheumatic Fever	<input type="checkbox"/>	<input type="checkbox"/>	_____
Surgery	<input type="checkbox"/>	<input type="checkbox"/>	_____	Kidney Infection	<input type="checkbox"/>	<input type="checkbox"/>	_____	Blood	<input type="checkbox"/>	<input type="checkbox"/>	_____
Ears/Eyes	<input type="checkbox"/>	<input type="checkbox"/>	_____	Back/Limbs/Joints	<input type="checkbox"/>	<input type="checkbox"/>	_____	Stomach	<input type="checkbox"/>	<input type="checkbox"/>	_____
Teeth/Tonsils	<input type="checkbox"/>	<input type="checkbox"/>	_____								

Immunizations	Last Yr. Given
Tetanus	_____
Diphtheria	_____
Polio	_____
Hepatitis (A, B or C)	_____
(circle one/any)	

Immunizations	Last Yr. Given
Measles	_____
Mumps	_____
Rubella	_____
Varicella (Chicken Pox)	_____

Have Had
<input type="checkbox"/> Measles
<input type="checkbox"/> Mumps
<input type="checkbox"/> Rubella
<input type="checkbox"/> Chicken Pox
<input type="checkbox"/> Tuberculosis

**IV. EMERGENCY MEDICAL RELEASE**

In consideration of my participation in the 4-H activity or event, I provide the following release. I understand that a health problem or a medical emergency may develop that necessitates the administration of medical care, hospitalization or surgery. In the event of illness or injury, I hereby authorize the University of Tennessee, Tennessee State University, and its representative(s) or agents(s) to secure any necessary treatment, including the administration of anesthetics and surgery. I further give permission to the University of Tennessee, Tennessee State University, and its representative(s) or agent(s) to provide this medical history form to health care personnel. I authorize my physician, health care provider or any hospital to provide reasonable and necessary medical treatment or supplies. Either the original permission or a photostatic copy thereof is valid as an authorization.

I recognize that the event does not provide sickness or accident insurance coverage for participants. I accept responsibility for payments of those medical costs incurred for injuries or illnesses.

I have read this Release and Assumption of Risk Agreement and signed it on behalf of myself, my heirs, assigns and anyone entitled to act upon my behalf.

\* Signed \_\_\_\_\_ Date \_\_\_\_\_  
Volunteer or Paid Staff Member's Signature Month/Day/Year

\*If for any reason you do not sign this, you must complete and sign Form 600-C.

# TAFCE, CENTRAL REGION LEADERSHIP RETREAT

May 23 – May 25, 2023  
UT Southern, Pulaski, TN  
Information Sheet

*What is Retreat?* Retreat is a newer term to replace camp, which was held in a more rustic location in the past. It is a time to “retreat” from your daily responsibilities and stresses – no cooking, no cleaning, no laundry! It is a season to grow friendships, both new and old; a time to invest in yourself as you select FCL/leadership classes, tours, craft/marketable skills, and educational classes. Retreat includes speakers to expand your knowledge and understanding regarding relevant topics, and entertainment to cultivate joy in your life. There are scheduled times for exercise, relaxation, and shopping at the “General Store” and at a “Silent Auction”.

*Scholarships:* The Mildred F. Clarke Scholarship is available for first timers (if you have never attended camp or retreat before), page 84-85. Star Scholarships are won at random at the previous in-person retreat, page 83.

*Registration:* Monday, May 22, registration time is **4:00 p.m.** for those spending an extra night at retreat. You may arrive earlier to check into your dorm room. Tuesday, May 23 and Wednesday, May 24 registration is from **8 a.m. to 9:30 a.m.** There will be designated parking spots for unloading your car nearest the dormitory entrance. Look for the signs on campus for retreat dorms and registration!

*What to bring:* We are staying in a dorm room for two people with a community bathroom. Each person has her own bed. Bring bed linens for an extra-long twin bed, a foam or pillow top mattress is recommended; pillow, blanket, towels, washcloth, soap/shampoo, toothpaste, toothbrush, deodorant, etc., a jacket/sweater, several changes of clothing (or layers) to accommodate the heat of summer and air-conditioned meeting rooms, good pair of closed toe walking shoes for safe walking to classrooms, umbrella, flashlight, and your phone or camera to capture the fun! Remember to bring any classroom supplies not provided by teachers.

*Silent Auction:* Each county is encouraged to bring one or more theme baskets or quality items to be auctioned. The value is to be at least \$20. Please bring items to the auction room during “open” hours. Proceeds from this auction are designated to the Mildred Clarke Scholarship Fund. The intent of this annual auction is to fund future scholarships.

*General Store:* In 2023 we will again offer a “Boutique” store for \$5 items and a “Bargain Basement” Store for \$1 items. Participants are encouraged to donate gently worn clothing, books, games, decorations, craft supplies, garden items etc. in good working order and to shop for treasures! Please bring items to the general store during “open” hours. Proceeds from the General Store are used for the Star Scholarship. Five names will be chosen at random for Star Scholarships to be used the following year. All participants (full and one day) are eligible, and winners need not be present to win.

# TAFCE, Central Region Leadership Retreat Instructor Form 2023 Marketable Skills and Learning Session Classes

Learning Session Class \_\_\_\_\_ Marketable Skills/Craft Class \_\_\_\_\_ Wed. Walk-In \_\_\_\_\_

Instructor Name \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_

Email **REQUIRED:** (May use agent's) \_\_\_\_\_

Check one: Agent \_\_\_\_\_ FCE Member \_\_\_\_\_ Non-FCE Member \_\_\_\_\_

Craft Class to be taught \_\_\_\_\_ Cost: \_\_\_\_\_

Learning Session to be taught \_\_\_\_\_ FCL Class **Yes or No**

Alternate or co-teacher (**RECOMMENDED**): \_\_\_\_\_

Time needed to complete craft or session: Circle One **15-minute** 1 hr, 2 hr, 3 hr, 4 hr  
(Note: Consider the time needed for completion if the attendee has never crafted)

Number of persons per class \_\_\_\_\_ Number of classes I will teach \_\_\_\_\_

Please check if class is for  **BEGINNERS**  **ADVANCED**  **EITHER**

Can participants drop in to begin their project at any time during class? **Yes or No**

List all supplies the participant will need to bring to class (scissors, needles, pins, etc.)

Will you have "Take Home Kits" furnishing all supplies? **Yes No** Cost of Kit? \_\_\_\_\_

Check the day(s) and approximate time(s) you will teach your class(es):

Tues., May 23 morning \_\_\_\_\_ afternoon \_\_\_\_\_ Night Owl \_\_\_\_\_

Wed., May 24 morning \_\_\_\_\_ afternoon \_\_\_\_\_ Night Owl \_\_\_\_\_

Please circle any of the following that you need for your craft or learning session:

tables – how many?  chairs?  electricity?  water

faucet? other requirements?

A digital photo of the completed craft or educational session and a short class description in word format is required via email. Please return this form no later than **February 15 to Carolyn Binkley email- 2023FCEretreat@gmail.com**



# FULL-TIME PARTICIPANTS

## 2023 TAFCE, Central Region Leadership Retreat Registration May 23—25, 2023 (May 22 extra night)

Cost: \$125.00 Per FCE Member

Cost Extra Night: \$30.00 per FCE Member

**Cost: \$135.00 Per Non FCE Member**

**Cost Extra Night: \$40.00 per Non FCE Member**

COUNTY: \_\_\_\_\_

	Name	Amount Paid	Scholarship Recipient	Special Need /1st Floor Room	Extra Night/ and/or single room	Age if under 21	Health Forms attached
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							

Number of Full-Time Participants: \_\_\_\_\_ Total Amount Due: \_\_\_\_\_

Send this completed form along with the registration forms and the **completed Health Form F-600B with photo ID for each participant** (FULL AND DAY) and ONE CHECK for total registration fees payable to TAFCE, CENTRAL REGION – PLUS ONE CHECK for Scholarship Winner (if there is one) and mail to: Central Region Treasurer, Patty Priest. Keep a copy of this form for your files. (You may want to bring a copy with you to retreat for comparison purposes.)

**DUE DATE FOR COUNTY TREASURERS TO SEND TO REGION: \_\_\_\_\_ APRIL 15, 2023 .**

# ONE DAY / COMMUTER PARTICIPANTS

## 2022 Central Region FCE Leadership Retreat Registration Tuesday, May 23, 2023

Cost: \$30.00 Per FCE Member

**Cost: \$40.00 Per Non FCE Member**

COUNTY: \_\_\_\_\_

	Name	Amount Paid	Scholarship Recipient	Age if under 21	Health Forms
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

Number of One-Day Participants: \_\_\_\_\_ Total Amount Due: \_\_\_\_\_

Send this completed form along with the registration forms and the **Health Form F-600B with photo ID for each participant (FULL AND DAY)** and ONE CHECK for total registration fees payable to TAFCE, CENTRAL REGION – PLUS ONE CHECK for Scholarship Winner (if there is one) and mail to: Central Region Treasurer, Patty Priest. Keep a copy of this form for your files. (You may want to bring a copy with you to retreat for comparison purposes.)

## ONE DAY /COMMUTER PARTICIPANTS

### 2023 TAFCE, Central Region Leadership Retreat Registration Wednesday, May 24, 2023

Cost: \$30.00 Per Person – FCE Member

**Cost: \$40.00 Per Person – Non FCE Member**

COUNTY \_\_\_\_\_

No.	Name	Amount Paid	Scholarship Recipient	Age if under 21	Health Forms
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

Number of One-Day Participants: \_\_\_\_\_ Total Amount Due: \_\_\_\_\_

Send this completed form along with the registration forms and the **Health Form F-600B with photo ID for each participant (FULL AND DAY)** and ONE CHECK for total registration fees payable to TAFCE, CENTRAL REGION – PLUS ONE CHECK for Scholarship Winner (if there is one) and mail to: Central Region Treasurer, Patty Priest. Keep a copy of this form for your files. (You may want to bring a copy with you to retreat for comparison purposes.)

**TAFCE, Central Region Leadership Retreat  
Individual Registration Form  
University of Tennessee Southern  
Pulaski, Tennessee May 23-25, 2023**

PLEASE TYPE OR PRINT CLEARLY

Extension Agent: Yes or No

Name: \_\_\_\_\_ County: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: **Required** (May use agent's) \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

\*Have you ever attended District or Central Region Camp or Retreat as an FCE member in the past? \_\_\_\_\_

Have you ever received the Mildred F. Clarke Scholarship in the past? \_\_\_\_\_

I will attend the 2023 Central Region Leadership Retreat as indicated below:

	TAFCE Member/ Agent	Non- Member	Amount to pay as applicable.
All inclusive, 3 day and 2-night Retreat (Tuesday lunch & dinner, Wed. 3 meals, Thurs. breakfast)	\$125	\$135	
Extra night lodging Monday, May 22 (includes dinner on Mon. & breakfast Tues.)	\$30	\$40	
Day/Commuter participant Tuesday May 23 (includes lunch)	\$30	\$40	
Day/Commuter participant Wednesday, May 24 (includes lunch)	\$30	\$40	
<b>Late Fee</b> if postmarked after April 15	\$20	\$20	
First floor room request. Please check the space on the right if you require first floor accommodations due to mobility limitations and difficulty climbing stairs.			
<b>Total</b>			

**Dorm Roommate Request:**

(2 per room) Name: \_\_\_\_\_ County \_\_\_\_\_

**Single room request** in dorm only, if available \_\_\_\_\_ (There may be a slight upcharge for single occupancy. Will advise, check with treasurer before completing.) **Total Registration Fee** \_\_\_\_\_

**Apartment Request:**

{Must have four people per apartment (4 bedrooms in each apartment.) Not recommended for anyone who requires 1<sup>st</sup> floor due to mobility limitations or difficulty climbing stairs. Location requires transportation to all classes, dining and group areas unless you can walk three blocks up hill.} Must have all roommates identified and listed on this form, do not have to be from same county but it is your responsibility to find your roommates prior to submitting.

Name \_\_\_\_\_ County \_\_\_\_\_

Name \_\_\_\_\_ County \_\_\_\_\_

Name \_\_\_\_\_ County \_\_\_\_\_

Send this form and **completed Health Form \*\*** to your county treasurer or contact person by county due date: \_\_\_\_\_

**County Treasurers:** Please send this form with the full and day/commuter participant sheets and one check, plus an additional check for the scholarship winner in your county (if applicable) to:  
Central Region Treasurer, Patty Priest.

Forms must be postmarked by April 15, 2022. Late fee assessed after April 15. No refunds are allowed; however, retreat registrations can be transferred. Please contact Patty Priest to transfer your registration.

**\*\*Required- Every participant must complete an Adult Health Form (F-600) attached to this registration form.**

## GUIDELINES FOR STAR SCHOLARSHIP

1. Number of scholarships given will be no more than FIVE (5) per year with the money raised at retreat during the current year. Names will be drawn on the last day of retreat.
2. The scholarship may be transferable within the county. Recipient will be responsible for scholarship disbursement.
3. If scholarship does transfer, recipient must notify the Region and County Treasurers and transfer the certificate to the new recipient.
4. The Star Scholarship must be used the following year after being awarded.
5. Any FCE member attending retreat is eligible to win this scholarship, whether they attend retreat full-time or one day only. There is no limit to the amount of times a participant may win this scholarship.
6. If a full-time participant does not use the scholarship, it may be divided equally for as many day participants as it can pay for, names are to be listed on the certificate turned in at registration.
7. This scholarship is **NOT** redeemable for cash.
8. Scholarship certificates are issued when you win and **MUST** be turned in the following year with your registration.
9. Scholarship winners, full-time, or day participant **MUST** submit a check with their retreat registration for the full amount of retreat. When they attend retreat, their check will be returned to them un-cashed. If a scholarship winner registers and fails to attend, the payment will be forfeited.

## TAFCE, Central Region Mildred F. Clarke Scholarship Guidelines

The TAFCE, Central Region Executive Board offers a Mildred F. Clarke Leadership Scholarship to qualified recipients in each of the counties in the Central Region. The recipients will receive registration, meals, and lodging at the annual Central Region Leadership Retreat.

The Scholarship recipients shall be chosen by their County Council, with advice from the Extension Family and Consumer Sciences Agent. Each applicant must meet all of the following requirements:

1. Must be an active TAFCE member.
2. Must never have attended a Central District Camp/Region Leadership Retreat as a full-time participant if applying for full-time scholarship, or never attended a one-day retreat if applying for a one-day scholarship.
3. Applicant must be willing to return to their county and share whatever information obtained at Leadership Retreat with other members in whatever way determined by their county council.

Should any county not have a qualified applicant for a full-time scholarship in any year, they may use their scholarship that year for two (2) one-day only scholarships. If a county has no qualified applicants for either scholarship, they will forfeit their scholarship for that year.

The applicant must complete the official application form for the scholarship. The form must be complete, including all required signatures, and in the possession of the County Treasurer before April 15 of that year. (All registrations, including the Mildred Clarke Scholarship application, will be postmarked no later than April 15 and mailed to the Region Treasurer.)

A check for the total amount of retreat fees must be attached to the application. This check will be held until the scholarship winner attends the retreat; at which time it will be returned to the scholarship winner. In the event that the scholarship winner does not attend the retreat, then the check will be deposited in the Central Region bank account to cover the expenses of the retreat; it is non-refundable.

**TAFCE, Central Region  
Mildred F. Clarke Leadership Scholarship  
Application Form**

Name \_\_\_\_\_ County \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Local FCE Club \_\_\_\_\_ Years of FCE Membership \_\_\_\_\_

Leadership Positions Held:

Club \_\_\_\_\_

County \_\_\_\_\_

Region \_\_\_\_\_

State \_\_\_\_\_

Please state why you would like to receive this scholarship: \_\_\_\_\_

\_\_\_\_\_

I am applying for: Full time scholarship \_\_\_\_\_ One-day scholarship \_\_\_\_\_  
(Have you ever attended Leadership Camp or Retreat at District or Region level as a  
full-time participant? \_\_\_\_\_ as a one-day commuter/participant? \_\_\_\_\_)

*I have completed this application to the best of my ability and do promise that all information herein is true. If I receive this scholarship, I agree to abide by the requirements governing this scholarship (as explained in the guidelines.)*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

This application should be filled out by the applicant and submitted to your county treasurer with your check and registration for retreat. Your county will determine your eligibility for the scholarship, and they will submit this form with your check and registration to the region. Your check will be returned when you attend retreat.

\_\_\_\_\_ County does hereby recommend this applicant  
as the recipient of the Mildred F. Clarke Leadership Scholarship.

County Council President: \_\_\_\_\_ Date: \_\_\_\_\_

(Revised October 2021)

## CENTRAL REGION OFFICER NOMINATION FORM

Name: \_\_\_\_\_ County: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email address: \_\_\_\_\_

FCE club: \_\_\_\_\_ Number of years membership: \_\_\_\_\_

Offices held: Local \_\_\_\_\_

County \_\_\_\_\_

Region \_\_\_\_\_

State \_\_\_\_\_

FCE committees served on: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

FCE awards and recognition: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Community involvement: (example: church, civic, school, etc.) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

FCE leadership experiences and examples of positive participation in community affairs:

(example: fairs, charity drives, etc.) \_\_\_\_\_

\_\_\_\_\_

(FCE member's name) \_\_\_\_\_ is nominated by

\_\_\_\_\_ for \_\_\_\_\_ (office) for one term.

If elected to a Region office, I will carry out all duties to the best of my ability.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

If additional space is needed, attach plain sheet of paper. **Deadline: Postmarked no later than: June 15 of Current Year to: Central Region Vice President for Programs – Louise Armstrong.**



# TAFCE STATE OFFICER NOMINATION FORM

NAME \_\_\_\_\_ COUNTY \_\_\_\_\_ REGION \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_ CELL PHONE NUMBER \_\_\_\_\_

FCE CLUB MEMBER FOR \_\_\_\_\_ YEARS.

FCE OFFICES HELD: (If additional space is needed, attach plain sheet(s) of paper with information.)

CLUB \_\_\_\_\_

COUNTY \_\_\_\_\_

REGION \_\_\_\_\_

STATE \_\_\_\_\_

NATIONAL \_\_\_\_\_

FCE COMMITTEES SERVED ON: \_\_\_\_\_

FCE AWARDS & RECOGNITIONS: \_\_\_\_\_

COMMUNITY INVOLVEMENT (Example: Church, Civic, School): \_\_\_\_\_

FCE LEADERSHIP EXPERIENCE & EXAMPLES OF POSITIVE PARTICIPATION IN COMMUNITY AFFAIRS (Example: Fairs, Charity Drives, etc.): \_\_\_\_\_

**FOR THE NOMINEE:**

IF ELECTED TO A STATE OFFICE OF \_\_\_\_\_ I WILL CARRY OUT ALL DUTIES TO THE BEST OF MY ABILITY. \_\_\_\_\_ (signature of nominee) DATE: \_\_\_\_\_

**FOR THE NOMINATOR:**

I, \_\_\_\_\_ (print nominator's name)

nominate \_\_\_\_\_ (print nominee's name)

FOR ONE TERM TO THE STATE OFFICE OF \_\_\_\_\_.

Signature of nominator: \_\_\_\_\_ Date: \_\_\_\_\_

RETURN TO THE STATE VICE PRESIDENT FOR PROGRAMS: DEADLINE--POSTMARKED BY AUGUST 1st





## National Association for Family and Community Education

### Family Community Leadership Spirit of FCL Award

**Purpose and Qualifications for Award:** One of the hallmarks of the FCL program is to assist members of a community in taking control of their lives and changing the world for the better. The application of this goal is demonstrated when an FCL trained individual (or team of individuals) assists a community group in actually bringing about the change. In order for that to happen, there must be education and leadership. But the award is given to someone who has the FCL training and has provided education and leadership to a community group beyond the membership of FCE. The result is the empowerment of that community group and the actions taken by it. The nomination form must clearly indicate the community action as well as the involvement of the nominee(s).

**Eligibility:** This award is sponsored by the National Association for Family and Community Education and was developed with W. K. Kellogg Foundation funds. Any individual/team who has completed 30 hours of Family Community Leadership training is eligible except National Board members who are not eligible while serving on the National Board and one year following their service. Individuals/teams nominated in previous years are eligible to be nominated again. Nominated individual(s) must have the completed/worked on their actions within the past three years.

**Procedure:** There may be one nomination per state. The individual or team is to be nominated through a state FCE organization, though they need not be members of FCE to receive the award. Please complete this form and enclose the supplemental information. Make copies for your records and **mail the original with photo** to National FCE Headquarters. (Address on application form)

SPIRIT OF FCL AWARD  
Nomination Form

State: \_\_\_\_\_ Type of Nomination: Individual \_\_\_\_\_ Team \_\_\_\_\_

**Nominee(s) Name, Address, Phone, Fax, and Email:**

\_\_\_\_\_

\_\_\_\_\_

Where and when did nominee(s) receive FCL Leader or Trainer training?

\_\_\_\_\_

The nomination form **must** include the following information, identified by section

**Checklist of Enclosures:**

**Success in Community Action.** Describe:

\_\_\_\_ What did nominee do? What was their specific role? What did the community group (if any) do?

\_\_\_\_ Did the nominee provide education and leadership that they learned thru their FCL training in working toward this change? How? Effect?

\_\_\_\_ What was the final outcome of the proposed change? How many people were reached or changed?

\_\_\_\_ 100 Word Summary

**Enclose:**

\_\_\_\_ Letters from those who have been empowered by the nominee (related to this action).

\_\_\_\_ Letters from those who can discuss how the community benefited from nominees' contribution (related to groups or individuals involved in the projects).

\_\_\_\_ Letter of support from State FCE Board (where such exists).

\_\_\_\_ Photo of nominee(s) (head and shoulders photo - 2x2) for news article and FCE TODAY.

**Recommended, but not required:**

\_\_\_\_ Other items deemed important to the selection of the nominee(s) such as newspaper clippings, actual items produced, or materials developed.

**Nomination submitted by:**

\_\_\_\_\_  
Signature

Address: \_\_\_\_\_

Phone & Email: \_\_\_\_\_

State FCE President

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, zip code: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Deadline: Postmarked by April 15

Submit to: National FCE Headquarters along with photo.

## TAFCE SCHOLARSHIP GUIDELINES

The Tennessee Association for Family and Community Education (TAFCE) offers one individual a \$1,000 Scholarship per year to a TAFCE member who desires to further her/his education. The scholarship is for a student who is an active member in a fce club and has shown leadership skills, provided service to others, and contributed to the community.

To apply, the following criteria **MUST** be met:

1. Applicant **MUST** be a current member of the TAFCE organization with membership being current for the past two (2) or more years.
2. The TAFCE Scholarship is open to any student who **WILL BE ENROLLED** in an accredited degree program or vocational school.
3. Applicant must be enrolled in a minimum of six (6) credited hours per semester.
4. Candidate must have a 2.5 or greater cumulate GPA. Attached to the scholarship application: an **OFFICIAL** transcript of courses completed, two (2) letters of reference, and a 250-word statement regarding your future goals.
5. Applicant must have financial need, but not necessarily qualify for financial aid.
6. Candidates must be willing to be interviewed by the scholarship committee if requested.
7. Deadline for **COMPLETED** application is **MARCH 15<sup>th</sup>** and must be received by the appropriate TAFCE board member.
8. Recipient's school will be paid two (2) installments of \$500.00 each, one for the spring semester and one for the following fall semester. These payments will be made shortly after each semester begins and may be utilized for school related expenses of your choice such as tuition, books, fees, etc.
9. To initiate the disbursement process, the winner will need to contact and provide the following information **each semester** to the TAFCE treasurer.
  - A. An official transcript indicating proof of current and past enrollment. Registration for fall and then again for spring classes.
  - B. Your student identification number.
  - C. The name and direct contact information for your school's bursar.

### **SCHOLARSHIP COMMITTEE and APPLICATION PROCESS**

Scholarship information and applications are available on the TAFCE website. The scholarship is available for four (4) years, but a new application must be submitted each year following the current established guidelines.

### **FORFEITURE OF SCHOLARSHIP**

The TAFCE Treasurer **MUST** be notified of any change in financial situation or status that would make the applicant ineligible for the scholarship. If the recipient should drop out of school without a valid reason, the scholarship is forfeited for the next semester.



# TAFCE SCHOLARSHIP APPLICATION

Applicant Name: \_\_\_\_\_ # Years in TAFCE \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Email Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Club Name: \_\_\_\_\_

County: \_\_\_\_\_ Region: \_\_\_\_\_

Grade Point Average Last Semester: \_\_\_\_\_ Cumulative GPA: \_\_\_\_\_

At the start of the fall term, will you be a: Freshman  Sophomore  Junior  Senior

School Attending: \_\_\_\_\_ Planned Graduation Date: \_\_\_\_\_

Planned Major: \_\_\_\_\_ Planned Degree: \_\_\_\_\_

Please use the space below for your Biographical Statement including your educational background and financial need:

---

---

Actual dollars and source of funds available to you for educational purposes:

Per Semester: Source

\$ \_\_\_\_\_ Wages

\$ \_\_\_\_\_ Parents/Spouse

\$ \_\_\_\_\_ (if applicable) Scholarships

\$ \_\_\_\_\_ Loan

\$ \_\_\_\_\_ Total

Per Semester: Actual Expenses

\$ \_\_\_\_\_ Tuition, Fees

\$ \_\_\_\_\_ Books

\$ \_\_\_\_\_ Living Expenses

\$ \_\_\_\_\_ Other (specify)

\$ \_\_\_\_\_ Total

I attest that all information is complete and accurate.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please note: additional information or supporting exhibits about your activities, employment, etc., may be attached to this application to enhance your opportunity for success.

Please attach your statement regarding future goals as a separate page to this application

Revised: January 2022



# TAFCE STATE PROJECT AWARD FORM

Due to State Vice President of Programs by March 1

CATEGORY:  Community Action  Education  Leadership (Check one)

**PURPOSE:** Recognize fce groups or individual members who through their service projects are changing the lives of others for the better. This award encompasses and honors those projects. There is no monetary award. The award comes in helping others.

**Name of Project:** \_\_\_\_\_

Please answer the following questions:

- Why did you select this project?
- What were your goals and objectives?
- What did members do to carry out the project?
- Dollar amount spent on the project and how did you raise the money for the project?
- How many fce members were involved in carrying out the project?
- How many non-fce members did you reach?
- Number of volunteer hours extended.
- Were there other organizations involved? If so, how?
- What was the impact and scope of the project?
- Was the project a success?
- Did you each your goal and objectives? Explain?
- Would you change the plan of action? If so, how?
- Write a summary of your work (100 words or less).

Each Program/Project must include the following information:

Program	# of fce Presenters	fce Hours Volunteered	# of fce members Reached	fce \$ spent	# Additional People Reached

Year Work is completed: \_\_\_\_\_ County: \_\_\_\_\_

Name of Person submitting: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: TN Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-Mail: \_\_\_\_\_

# TAFCE STATE PROJECT REPORTS

Our mission is to strengthen individuals, families, and communities through continuing education, leadership development, and community action. During the year, let us strive to do this through support for our children, youth, and our communities. The following are *ideas* of areas where our help is needed:

## Education:

- Personal reading and creative writing - encourage TAFCE members to enter TAFCE Creative Writing.
- Share Cultural Arts with others
- Character Counts- sponsor "The Six Pillars of Character" program that encourages 4th graders to strive for excellence and creativity through reading, writing, and drawing skills
- Donate School Supplies
- Support Head Start Programs and other classroom activities
- Support NEA's Read Across America - Read Dr. Seuss books to children
- Listen to children read and read to children
- Share magazines with senior facilities
- Provide books to children (Imagination Library and/ or local health department)
- Teach a class to adults, young adults, or children
- Join a book club
- TAFCE College Scholarships - provide scholarships to fce members

## Leadership:

- Conduct leadership training for fce and other interested community members
- Teach leadership skills within your fce club and to other organizations in your circle
- Participate in any active leadership role to better your community
- Volunteer to help lead 4-H activities
- Mentor single parents and homemakers
- Share cultural arts/heritage skill with others

## Community Action:

- Ronald McDonald House - Collect can tabs
- Wrapped-In-Love (blankets, hats, etc. for cancer). see website: <http://wrappedinlovefoundation.com>
- Project Linus (blankets for children). see website: <https://www.projectlinus.org>
- Sewing 4 Souls (clothes for children in third world countries). see website: <https://sewing4souls.org>
- DEA Take Back program (prescription drug disposal). see website: <https://takebackday.dea.gov>
- Feeding American Backpack Program see website: <http://www.feedingamerica.org/our-work/hunger-relief-programs/backpack-program>
- Prepare health packages for Veterans' Hospitals and county health departments
- Promote fce through community festivals and fairs
- Attend government meetings
- Family emergency preparation
- Care for parks and cemeteries
- Educate Community about Human Trafficking
- Support a homeless shelter
- Support local Food Bank

The key to being effective is to be aware of what is going on around you. There are many families with children where neglect and/or abuse are a daily occurrence. Find out what you as an individual can do. Be willing to take action. Throughout the year be sure to read your local newspaper and stay abreast of community events. An informed person is able to act responsibly when needed.

# TAFCE STATE PROJECT - EXPLANATION

It is very Important to report volunteer hours for projects completed because these hours are accumulated statewide and give our organization (TAFCE) credibility for our "non-profit" status. The hours reported also play a role in the University of Tennessee's decision concerning the involvement of FCS Agents with fce and FCL (leadership training/leader lessons

Annually, the Federal Government sets a value to each volunteer hour. When compiled statewide, fce volunteer hours are very impressive.

List all projects (with a brief description) on the form that corresponds with the "Area of Work" completed: i.e. Education, Leadership, and Community Action as shown below. Submit all forms to the County Chair by the county due date. They will compile the forms for the county and report the totals on the "County Summary Sheet" form and submit the County Summary Form to the TAFCE Vice President for Programs before February 15th annually.

***Important: Hours reported on the State Project forms may also be included on Individual CVU reports.***

## Project Examples

Listed below are several examples of previously reported State Project. Choose the category that best fits your project.

### Areas of Work

Some areas may overlap

<u>EDUCATION</u>	<u>COMMUNITY ACTION</u>	<u>LEADERSHIP</u>
<p>Sponsor a child to go to camp; support Imagination Library; donate "Books for Newborns" through Health department; donate books for Head Start; perform demonstrations at school; collect and donate school supplies; donate bookmarks and book bags for reading programs; read to children at school and library; contribute to a scholarship fund; teach classes to youth and adults;</p>	<p>Work with Red Cross, Salvation Army, Hospice, Volunteer Fire Departments, "Meals on Wheels"; Donate to "shoe box ", "Toys for Tots", St. Jude's, "Angel Tree "programs; Provide meals and food baskets for shut ins; Plant flowers in community, Make items and/or donate to cancer patients, nursing homes residents, children of "meth" homes, military personnel and veterans, abused women shelters; Participate in "Relay for Life", community cleanup projects; Collect pull tabs for Ronald McDonald House; Collect food for US post office "Fight on Hunger" program or for food bank; Provide bedding for animal shelters; Make and donate "Boo-boo Babies" to health departments; Collect calendars and magazines to donate to senior facilities, clothes to foreign countries; Donate to pregnancy centers; Work with "Project Linus" program; be a mentor; recycle; attend and support government and charitable meetings</p>	<p>FCL Programs, Help with 4-H Programs, Teach classes, Mentoring</p>

When your volunteer project involves working with only one family member, you can consider the entire family as "people reached". If an article is published in the newspaper concerning a project, include the circulation of the newspaper as the number of "people reached" (this is usually thousands). When teaching in a classroom or library, the parents of the children at home can be included. Estimates are acceptable with groups of people you are working and helping ... as in the "areas of work" examples above. Don't forget your driving and preparation time for the project.



# TAFCE STATE PROJECT REPORTS

## Education

*Complete this form for the "Education" Projects completed by your club or individual.  
Use a separate sheet of paper to report "Leadership" and "Community Action" projects.*

*This completed form is then sent to the County Chair who then forwards the "County Summary Sheet" only to the TAFCE VP for Programs.*

Year Work completed: \_\_\_\_\_

Person Submitting Report: \_\_\_\_\_

Title: \_\_\_\_\_ Club: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

***Please complete each column. If you do not know the exact figures, record an estimate.  
Use additional sheets if necessary  
Do not leave columns blank***

	Brief Description of each Education Project	fce MEMBERS		PEOPLE REACHED		Money Spent
		Number Participating	Hours Volunteered	fce Members	Non-fce Members	
1						
2						
3						
4						
5						
6						

# TAFCE STATE PROJECT REPORTS

## Community Action

*Complete this form for the "Community Action" Projects completed by your club or individual.*

*Use a separate sheet of paper to report "Leadership" and "Education" projects.*

*This completed form is then sent to the County Chair who then forwards the "County Summary Sheet" only to the TAFCE VP for Programs.*

Year Work completed: \_\_\_\_\_

Person Submitting Report: \_\_\_\_\_

Title: \_\_\_\_\_ Club: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

***Please complete each column. If you do not know the exact figures, record an estimate.***

*Use additional sheets if necessary*

**Do not leave columns blank**

	Brief Description of each Community Action Project	fce MEMBERS		PEOPLE REACHED		Money Spent
		Number Participating	Hours Volunteered	fce Members	Non-fce Members	
1						
2						
3						
4						
5						
6						

# TAFCE STATE PROJECT REPORTS

## LEADERSHIP

*Complete this form for the "Leadership" Projects completed by your club or individual.*

*Use a separate sheet of paper to report "Community Action" and "Education" projects.*

*This completed form is then sent to the County Chair who then forwards the "County Summary Sheet" only to the TAFCE VP for Programs.*

Year Work completed: \_\_\_\_\_

Person Submitting Report: \_\_\_\_\_

Title: \_\_\_\_\_ Club: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

*Please complete each column. If you do not know the exact figures, record an estimate.*

*Use additional sheets if necessary*

**Do not leave columns blank**

	Brief Description of each Leadership Project	fce MEMBERS		PEOPLE REACHED		Money Spent
		Number Participating	Hours Volunteered	fce Members	Non-fce Members	
1						
2						
3						
4						
5						
6						

# TAFCE STATE PROJECTS

# **COUNTY SUMMARY**

*Keep all individual reports in the County...do not mail with this form  
Mail form to TAFCE Vice President of Programs*

Region: \_\_\_\_\_ County: \_\_\_\_\_

Year County Summary Reported: \_\_\_\_\_

Person Submitting Report: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: TN Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

*Please complete each column...Do not leave any column blank*

Areas of Work	fce MEMBERS		PEOPLE REACHED		Money Spent
	Number Participating	Hours volunteered	fce members	Non-fce Members	
Education					
Leadership					
Community Action					
<b>TOTAL of Each Column</b>					